The services resulting from this eRFP will allow the Specialty Courts throughout Nevada the option to enter a service agreement with an Authorized diagnostics dealer or manufacturer offering a Reagent Lease option with one or more of the industry leaders in the drugs of abuse testing market.

The Reagent Lease option will provide instruments and accessories to be placed in the laboratory (at no cost) in exchange for the guaranteed purchase of reagents over a period. The resulting fixed prices will allow Specialty Courts to have a pre-determined expense that includes the equipment, consumables, maintenance/service agreements and any financing fees. While on-site training is required, the Supplier may offer additional off-site training opportunities. The Supplier will quote the costs for any off-site training allowance, separate from the monthly reagent costs. All fees associated with the lease of equipment and test kit delivery, delivery of equipment, equipment installation (and removal at the end of the contract period), materials, labor, integration, training, and travel etc. must be included in the unit prices.

**Background Information**

The fifth drug court in the nation was launched in Las Vegas, Nevada in 1992. Since then, there have been over 60 different specialty courts opened across our great state. These courts have included the first Family Drug Court in the nation, launched in 1994, as well as the largest Mental Health Court in the country at one point. Both specialty courts are still thriving in Reno, Nevada.

Nevada’s specialty courts have seen continual success year-to-year with the implementation of new and innovative practices and procedures. These courts cover a vast array of issues and serve many different populations, including those with mental illness, misdemeanor and felony DUI, veterans' treatment, medication-assisted treatment for opioid and alcohol use disorders, adult and juvenile drug courts, and family treatment courts. As you can see, the judiciary has embraced the concept of therapeutic jurisprudence, which has been demonstrated by its commitment to helping improve the lives of those participants struggling with substance use and mental illness. There are currently over 3,500 active participants throughout Nevada’s specialty courts. Last year alone, there were 1,316 successful graduates. That equates to a lot of taxpayer dollars saved in county and state detention, social services, and emergency room costs.

Nevada’s specialty courts’ mission is to improve quality of life, reduce recidivism, and increase community safety and awareness by engaging the participant, with a substance use and/or mental health disorder, in an intensive, court-supervised treatment program. This is accomplished through the efforts of a multidisciplinary team, which includes a judge, defense and prosecution counsel, court case managers, treatment providers, parole and probation officers, and drug testing staff.

**General Requirements**

1. The Supplier shall provide drug testing instruments to Specialty Courts through the Master Agreement established with the Supreme Court of Nevada, Administrative Office of the Courts, and in accordance with the provisions and requirements stated herein.
2. All testing services must be performed in accordance with industry standards or by following the local Specialty Court internal policy/procedure.
3. The Supplier shall comply with all confidentiality requirements established by state statute, the Court, or as otherwise stated herein. The Supplier shall release the results of testing only to the Specialty Court contact or as otherwise instructed by the Specialty Court Judge or Court Coordinator.
4. The Supplier shall understand and agree that any information, record, report, or data derived, compiled, obtained, prepared, or developed by the Supplier from services performed pursuant to the contract shall not be released, disseminated, or otherwise disclosed without prior written consent from the Specialty Court.
5. The Supplier and/or the Supplier's sub-Supplier(s) shall deliver products to the Specialty Court or the local treatment court upon receipt of an authorized order. All deliveries must be coordinated with the court before placing the order.
6. The instrument must be installed by trained personnel and installed per the manufacturer's documented protocol and validation process.
7. Support and service must be provided by the instrument manufacturer or authorized service representative. Service must be provided for all aspects of the instrument and lab equipment.
8. The Supplier must provide training materials for court programs on the proper use of testing instruments or services to achieve accurate test results. Training must be offered in-person, with other supporting document available such as video, DVD, or webinar for each court program at no additional cost to the Specialty Court.
9. The Supplier must be able to provide technical support Monday through Friday, excluding U.S. holidays, at no additional cost to the Specialty Court.
10. As long as it is mutually acceptable to the Supplier and the Supreme Court of Nevada, and in the best interest of the Specialty Court, the Supreme Court of Nevada may add additional items (ex. new models replacing obsolete models)

**Specifications**

1. The laboratory equipment and testing agents will support assessments of drugs of abuse. The Supplier’s analyzer must be new, with a manufacturer’s warranty included from an authorized instrument distributor or the direct manufacturer.
2. Training must be included and provided by the manufacturer or authorized distributor with each installation. All costs associated with training must be included in the unit price listed on the bid schedule, including travel expenses. Training will be held on site or at the location designated by the Specialty Court.
3. Analyzer must be installed by trained personnel and installed per the manufacturer's documented protocol and validation process.
4. Support and service must be provided by the instrument manufacturer or authorized service representative. Service must be provided for all aspects of the instruments and lab equipment. Services must include telephonic support with customer service in addition to personnel able to provide service calls.
5. Instrument(s) must meet the following minimum throughput ranges:

* 66 tests per hour
* 120 test per hour
* 260 tests per hour
* 400 tests per hour

1. Data management must provide functionality which allows users to manage the volume of samples processed through the lab. System must allow users to process workflow from order entry to result approval. System must allow users to view and manage donor result history and provide multiple reporting tools with customizable reports.
2. Demographic information for donors must be able to be stored by agency for future visits.
3. Analyzer system must have the functionality to print customized chain of custody forms, complete with barcode labels for specimen identification and processing, donor ID, and drug testing information.
4. Analyzer must have a result approval system that allows lab management the ability to review results and control workflow before results are processed to history or re-run for positives.
5. System should be web based to allow lab management and the Supreme Court of Nevada the ability to access information outside of the lab. All data entered and all result information will solely be owned by the Specialty Court and the Supreme Court of Nevada.
6. Preference will be given to vendors who utilize a system that provides integration with case management system used by the Supreme Court of Nevada and Specialty Court. The Supreme Court of Nevada currently contracts with Advanced Computer Technologies, LLC.

If a vendor does not have the ability to integrate with case management system currently used by the Supreme Court of Nevada, it will need to explain how drug test results will be entered into the case management system and how the Supreme Court of Nevada and Specialty Court will be able to receive monthly, quarterly, and annual reports on various test results and performance measures.

**Drug Testing Instruments**

1. The Supplier must be able to provide drug testing instruments, reagents with calibrators, and controls. At a minimum, these instruments and supplies must be available for the following drugs: Amphetamine, Benzodiazepine, Cocaine, EtG, Opiate, THC (cannabinoid), Buprenorphine, Oxycodone, 6-Acetylmorphine, Methadone, and Hydrocodone.
2. The Supplier should also be able to provide drug testing reagents with calibrators and controls for the following drugs: Ecstasy, LSD, Fentanyl, and Kratom.
3. Testing for additional items may be requested during the contract period. If requested, pricing shall be mutually agreed upon between the Supplier and the Supreme Court of Nevada.
4. The Supplier must be able to provide validity reagents with calibrators and controls. At a minimum, these validity tests must include Creatinine. The Supplier should also be able to provide validity reagents with calibrators and controls for pH and General Oxidants. Testing for additional items may be requested during the contract period. If requested, pricing shall be mutually agreed upon between the Supplier and the Supreme Court of Nevada.

1. All fees associated with this RFP including lease of equipment, test kit delivery, equipment installation (and removal at the end of the contract period), materials, labor, integration, training, travel etc. must be included in the unit prices.
2. Drugs of Abuse instrument must be a new instrument with no less than a 1-year manufacturer’s warranty included from an authorized instrument distributor or the direct manufacturer.

1. On-site training for a minimum of three (3) staff members must be included and provided by the manufacturer or authorized distributor. ALL costs associated with training must be included in the unit price listed on the bid schedule, including travel expenses. Instrument training shall be held at the awarded Supplier’s training facility or at the location selected by the Specialty Court.
2. Data management must provide functionality, which allows users to manage the volume of samples processed through the lab. System must allow Specialty Court to process workflow from order entry to result approval. System must allow users to manage donor result history and provide multiple reporting tools.
3. Demographic information for donors must be able to be stored by the Specialty Court for future visits.
4. The instrument system must have the functionality to print customized chain of custody forms, complete with barcode labels for specimen identification and processing, donor ID, and drug testing information.
5. The instrument must have a result approval system that allows lab management the ability to review results and control workflow before results are processed to history or re-run for positives.
6. System should be web based to allow lab management the ability to access information outside of the lab. All data entered and all result information will be solely owned by the Specialty Court or the Supreme Court of Nevada.
7. Supplier must contract with an outside laboratory that will conduct confirmatory tests on test results challenged by donors. The confirmatory results must be returned to the Specialty Court no later than five business days from the date the confirmation result is requested.

**Projected Contract Term**

1. The contract term shall begin on the Effective Date of the final, executed agreement and shall end no later than December 31, 2027. AOC may, in its sole and absolute discretion, unilaterally extend the Contract for up to five (5) twelve-month extension periods.