

**Nevada Supreme Court, Administrative Office of the Courts
Trial Court Improvement ARPA Subgrant
Application Cover Sheet**

Applicant Court: _____

Court Contact Person: _____

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Project Title: _____

Project Description:

Anticipated Project Start Date: _____

Anticipated Project Completion Date: _____

Project Total:	
Requested Amount:	

- Applicant is willing to consider a reduced grant award amount offer.
- Applicant is not willing to consider a reduced grant award amount offer.

Application Checklist

- Cover Sheet
- Narrative (*addressing the following topics*)
 - Statement of problem and impact of project
 - Project design and plan for implementation
 - Grantee's capacity to management project
 - Plan for evaluation of project success
- Budget Worksheet
- Vendor Quotes (*application must include three current quotes if grant amount is over \$50,000*)
- Signed Assurances
- Applicant has fully read the Trial Court Improvement Subgrant Policies and Guidelines

Authorized Signature: _____ Date: _____

Name: _____ Title: _____