

Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS  
State Court Administrator



JOHN MCCORMICK  
Assistant Court Administrator

**Judicial Council of the State of Nevada**

**Date and Time of Meeting:** November 7, 2025, at 2:00 p.m.

**Place of Meeting:** Remote Access via Zoom (zoom.com or zoom app, see “Notices” for access information)

**AGENDA**

- I. Call to Order
  - A. Call of Roll
  - B. Determination of Quorum
  - C. Opening Remarks
- II. Review and Approval of Previous Meeting Summary\*
  - A. August 8, 2025 (**Tab 1, pages 3-5**)
- III. Reports of Standing Committees (Reporting period: July 22<sup>nd</sup> – October 20<sup>th</sup>)
  - A. Court Administration Committee (**Tab 2, pages 6-29**)
  - B. Court Improvement Program (**Tab 3, pages 30-31**)
  - C. Legislative Committee (**Tab 4, pages 32-35**)
  - D. Specialty Court Funding Committee (**Tab 5, pages 36-38**)
  - E. Technology Committee – *No meeting held within the reporting period*
- IV. Summaries of Regional Judicial Council Meetings (Reporting period: July 22<sup>nd</sup> – October 20<sup>th</sup>)
  - A. Clark Regional Judicial Council (**Tab 6, pages 39-41**)
  - B. North Central Regional Judicial Council (**Tab 7, pages 42-44**)
  - C. Sierra Regional Judicial Council (**Tab 8, pages 45-50**)
  - D. South Central Regional Judicial Council (**Tab 9, pages 51-54**)
  - E. Washoe Regional Judicial Council (**Tab 10, pages 55-58**)
- V. Other Items/Discussion
  - A. Review of Draft ADKT 0295 – In the Matter of Amendments to the Administrative Docket Petition of the Nevada Court Statistical Reporting Program (**Tab 11, pages 59-64**)
    - i. Additional information – [Nevada Courts Statistical Reporting Manual](#)
- VI. Future Meetings
  - 2026 TBD
- VII. Adjournment

#### Notices

- Action items are noted by \* and typically include approval, denial, and/or postponement of specific items. Certain items may be referred to a subcommittee for additional review and action.
- Agenda items may be taken out of order at the discretion of the Chair in order to accommodate persons appearing before the Commission and/or to aid in the time efficiency of the meeting.
- If members of the public participate in the meeting, they must identify themselves when requested. Public comment is welcomed by the Commission but may be limited at the discretion of the Chair.
- The Commission is pleased to provide reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If members of the public plan to attend the meeting in person, or if assistance is required, please notify Commission staff by phone or by email no later than two working days prior to the meeting, as follows:  
Almeda Harper, (775) 687-9810 – email: [courteducation@nvcourts.nv.gov](mailto:courteducation@nvcourts.nv.gov)
- This meeting is exempt from the Nevada Open Meeting Law (NRS 241.030)
- At the discretion of the Chair, topics related to the administration of justice, judicial personnel, and judicial matters that are of a confidential nature may be closed to the public.
- **Notice of this meeting was posted in the following locations:** Nevada Supreme Court website: [www.nvcourts.gov](http://www.nvcourts.gov); Carson City: Supreme Court Building, Administrative Office of the Courts, 201 South Carson Street; Las Vegas: Nevada Supreme Court, 408 East Clark Avenue.

Zoom Meeting Link: <https://us02web.zoom.us/j/87352016773?pwd=UCn9Xaab5uVWcN1A8bjLQTuCQEXPz9.1>  
Meeting ID: 873 5201 6773  
Participant Passcode: 179141  
Teleconference Dial-in: (669) 900-6833

# TAB 1

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Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS  
State Court Administrator



JOHN MCCORMICK  
Assistant Court Administrator

**Judicial Council of the State of Nevada**

August 8, 2025

2:00 p.m.

*Summary prepared by: Almeda Harper*

**Members Present**

Chief Justice Doug Herndon (Chair)  
Judge Stephen Bishop  
Chief Judge Bonnie Bulla  
Chief Judge Kelly Giordani  
Mr. Steven Grierson  
Judge Eileen Herrington  
Judge Kriston Hill  
Chief Judge Lynne Jones  
Alicia Lerud  
Judge Mason Simons  
Judge Randall Soderquist  
Katherine Stocks  
Judge Gloria Sturman  
Judge Dawn Throne  
Judge Ryan Toone  
Chief Judge Jerry Wiese

**Guests Present**

Harrison Bohn  
Justice Elissa Cadish

**AOC Staff Present**

Zachary Casper  
Almeda Harper  
Lupie Janos  
Emily Kuhlman  
Kate McCloskey  
John McCormick  
Mandy Walker

**Members Absent - Excused**

Associate Chief Justice Ron Parraguirre  
(Vice-chair)  
Judge Steven Dobrescu  
Chief Judge Kevin Higgins  
Judge Victor Miller  
Judge John Schlegelmilch

**Members Absent - Unexcused**

Judge Shelly O'Neill

- I. Call to Order
  - Chief Justice Herndon, as chair, called the meeting to order at 2:03 p.m.
  - Ms. Harper called roll; a quorum was present.
- II. Review and Approval of Previous Meeting Summary
  - The meeting summary from May 2, 2025, was unanimously approved.
- III. AOC Travel Policy
  - In Judge Schlegelmilch's absence, Chief Justice Herndon suggested scheduling a separate meeting with himself and any other judges interested in discussing the details of the updated travel policy.
- IV. Reports of Standing Committees
  - Court Administration Committee
    - o Ms. Stocks referred attendees to the report included in the materials.
  - Court Improvement Program (CIP)
    - o Chief Justice Herndon introduced Ms. Lupie Janos, who was recently appointed as the Court Improvement Program Coordinator.
    - o Ms. Janos referred attendees to the report included in the materials.

- Legislative Committee
  - Mr. McCormick referred attendees to the report included in the materials and added that the session was a success as six of the eight bills the Supreme Court submitted were approved.
- Specialty court funding Committee
  - Ms. McCloskey referred attendees to the report included in the materials.

#### V. Reports of Regional Council Meetings

- Clark Regional Judicial Council
  - Chief Judge Wiese referred attendees to the report included in the materials.
  - Judge Toone reported that attendance at the Clark Regionals Judicial Council meetings continues to increase.
- North Central Regional Judicial Council
  - Judge Simons referred attendees to the report included in the materials and shared that the last meeting was well attended.
- Sierra Regional Judicial Council
  - Judge Herrington referred attendees to the report included in the materials and shared that the updated travel policy was an important topic discussed during the last Council meeting.
- South Central Regional Judicial Council
  - Judge Bishop provided a brief review of the last Council meeting.
    - He noted that he is aware of concerns regarding the updated AOC travel policy.
    - Discussions during the last meeting included a review of the Model Immigration Policy by the Attorney General, NRS 228.208, and how courts are addressing the new policy.
    - Members also discussed adding a remote meeting for the region in 2026.
- Washoe Regional Judicial Council
  - Chief Judge Jones reported that the District Court conducted the Criminal Case flow Analysis Study.
  - Testing continues in the District Court Building.
  - The court is still handling a record number of trials and she and Chief Judge Wiese collaborated on strategy.
  - The 30<sup>th</sup> anniversary of the Drug Court was very successful. Chief Judge Jones also noted that one of the individuals involved in the recent shooting at the Grand Sierra Resort was a graduate of the Drug Court program and saved a life during the incident.

#### VI. Future Meetings

- Friday, November 7, 2025, at 2:00 p.m.

#### VII. Adjournment

- There being no further discussion or public comment, the meeting was adjourned at 2:20 p.m.

# TAB 2

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## **JUDICIAL COUNCIL OF THE STATE OF NEVADA**

*"To unite and promote Nevada's judiciary as an equal, independent, and effective branch of government."*

### **COURT ADMINISTRATION COMMITTEE REPORT**

Committee Meetings of September 2025

*Prepared by: Margarita Bautista, Staff to Court Administration Committee*

- Due to the State Cyber Security Breach incident, no quarterly Court Administration committee meeting was held during the review period.
- In lieu, there were 3 emergency meetings held as well as weekly email notices sent out to all court administrators in the weeks following the emergency meetings.
- Attached as exhibits are the meeting summaries for the three emergency meetings and the weekly updates that followed.
  - Exhibit A: September 2, 2025
  - Exhibit B: September 9, 2025
  - Exhibit C: September 16, 2025
  - Exhibit D: Weekly updates

# Exhibit A





**MEETING SUMMARY**  
Judicial Council of the State of Nevada  
**COURT ADMINISTRATION COMMITTEE**  
Tuesday, September 2<sup>nd</sup>, 2025  
Via video conference  
Prepared By Jeshua Osorio

**Members Present:**

Katherine Stocks, Chair  
Derek Boyle  
Nohemi Cardiel  
Chelsea Cathcart  
James Conway  
Maxine Cortes  
Stormi Decker  
Rebecca Edwards  
Carmen Garcia  
Favi Gouveia  
Steven Grierson  
Melissa Hall  
Cynda Horning  
Hans Jessup  
Laura Jacobson

**Members Present Cont.**

Hon. Danielle Johnson  
Hans Jessup  
Tiffany Josephs  
Kayleen Lamb  
Alicia Lerud  
Jenny Martin  
Angelica Martina  
Whitney Richardson  
Elidia Rosales  
Heidi Shaw  
Alisa Shoults  
Danielle Skiles  
Zachary Smith  
Erin Tellez  
Hon. Mike Mavity

**Members Absent:**

Martha Aguilar  
Andrea Anderson  
Melissa Bender  
Brenda Cole  
Melinda Davis  
Cindy Garcia  
Kyndra Graham  
Mari Haslam  
Sherri Hiles  
Torrie Hostman  
Sierra Nicole Keathley-McCassie  
Veronica Lopez  
Charles Mapp  
Kate Martin  
Tamara Migan  
Kristina Mortensen  
Karen Powell  
Linnea Prengel  
Shaniya Williams

**Guests:**

Cody Alexander, City of Fallon, Lander County and Mineral County  
Alex Brooks, Humboldt County Union Justice Court, IT Acting  
Tom Dorsey, Department of Public Safety  
Barbara Holmes, AOC, Chief Information Officer  
Josh Gibbs, AOC, Court Data Officer  
Jessica Hornback, AOC, Supervisory Business Systems Analyst  
John McCormick, AOC, Assistant Court Administrator  
Dustin Owens, Carson City, Assistant Director of Court Technology  
Erica Perez, AOC, Business Systems Analyst

Amber Putz, AOC, IT Manager

Dan Slentz, City of Fallon, Lander County and Mineral County

Erica Souza-Llamas, Department of Public Safety

Sheldon Steel, AOC, Statistics Supervisor

I. Call to Order

- Chair Stocks called the meeting to order at 12:01 p.m.
- Jeshua Osorio called roll. A quorum consisting of a simple majority was present.
- Welcome and opening remarks were made by Chair Stocks.
  - Chair Stocks thanked attendees for their hard work during the emergency situation.
  - Chair Stocks reviewed the purpose of the meeting and the agenda. She listed that there would be an AOC update given by Ms. Amber Putz, a DPS Status Update by Ms. Erica Souza-Llamas, and an update from Mr. John McCormick.
  - Chair Stocks explained that DMV would not attend the meeting and instead would send a written update.

II. Discussion Items

- Ms. Putz gave a System Status Check:
  - Ms. Putz reported how the following system was fully Functional:
    - E-flex
    - ODR
  - Ms. Putz reported how the following systems were Intermittent:
    - Courtview 2—Available for most courts and the AOC. As of the meeting, 5 courts were still offline. The week prior, 80% of courts were offline.
    - Crystal Reporting –Available for most courts and the AOC.
    - MCIJIS – Online – Pollars stopped, pending all clear from GTO.
    - eCourtDate– Available for most courts and the AOC.
  - Ms. Putz reported how the following system is currently inoperable:
    - Brazos incoming citations – On hold – Pending all clear from GTO.
  - She also reported the current challenges and resource needs. These included courts not being able to access Courtview and related functions, and how MCIJIS has stopped for all traffic (DMV, convictions, DPS convictions, and warrants).
- Mr. McCormick gave AOC Updates on the following:
  - The statutory reporting requirements associated with administrative assessments (NRS 176.059, 176.0611, 176.0613, 176.0623) all require submission/reporting to the city/county by the 5<sup>th</sup> of the month and the state by the 15<sup>th</sup> of the month. Mr. McCormick encouraged courts without an online case management system to reach out to their county/city to get clarification on deadline expectations.
  - He pointed the attendees to the written update from the Department of Indigent Defense.
  - He stated the A.G.'s office has the following update on the impact being most critical on criminal prosecutors, post-conviction attorneys on death penalty matters, and human services attorney working on competency matters.
  - Uncertainty whether the Controller's Office can accept funds/reports from courts and had no update from GTO.
  - Case information should be input, and statistical reports generated, as the court is able. The AOC will work with courts to get caught up as statistical reporting becomes possible.

- DPS Status Updates
  - Ms. Souza-Llamas shared her screen and gave status updates on the following functioning applications:
    - FBI NCIC
    - FBI III
    - State history
    - State warrants
    - State CCW file
  - Ms. Souza-Llamas continued her updates by sharing programs that were inoperable:
    - NLETS
    - Brady Firearms Backgrounds
    - Civil Fingerprint Backgrounds
    - Civil Name Check
    - Listservs – Down for notification/communication purposes
    - Sex Offender Registry
    - Protection Order Program
    - Jlink
    - E-Dispo
    - E-Warrants
    - NOC Database
    - S&F Email Server

### III. Other Items/Discussion

- Chair Stocks clarified the AOC point of contact for system restoration updates is Amber Putz.
- Chair Stocks clarified with DPS the priority for this week is to return NLETS to operational. Ms. Souza—Llamas confirmed.
- The DMV reported it continues to enter court convictions but is dependent on DPS connections, which remained down.

### IV. Next Meeting Date

- Meetings are set to recur every Tuesday at noon. The next meeting is September 9<sup>th</sup>, 2025. The calendar invite is set to recur.

### V. Adjournment

- Chair Stocks adjourned the meeting at 12:38 p.m.

# Exhibit B

Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS  
State Court Administrator



JOHN MCCORMICK  
Assistant Court Administrator

**MEETING SUMMARY**  
Judicial Council of the State of Nevada  
COURT ADMINISTRATION COMMITTEE  
Tuesday, September 9<sup>th</sup>, 2025  
Via video conference  
Prepared By Jeshua Osorio

**Members Present:**

Katherine Stocks, Chair  
Melissa Bender  
Nohemi Cardiel  
Maxine Cortes  
Melinda Davis  
Rebecca Edwards  
Cindy Garcia  
Sherri Hiles  
Cynda Horning  
Hans Jessup  
Laura Jacobson  
Hon. Danielle Johnson  
Tiffany Josephs  
Angelica Martina  
Kristina Mortensen  
Whitney Richardson  
Danielle Skiles  
Zachary Smith

**Members Absent:**

Martha Aguilar  
Andrea Anderson  
Derek Boyle  
Chelsea Cathcart  
Brenda Cole  
James Conway  
Stormi Decker  
Carmen Garcia  
Favi Gouveia  
Kyndra Graham  
Steven Grierson  
Melissa Hall  
Mari Haslam  
Torrie Hostman

**Members Absent Cont.:**

Sierra Nicole Keathley-McCassie  
Kayleen Lamb  
Alicia Lerud  
Charles Mapp  
Jenny Martin  
Kate Martin  
Tamara Migan  
Karen Powell  
Linnea Prengel  
Elidia Rosales  
Heidi Shaw  
Alisa Shoults  
Shaniya Williams  
Erin Tellez

**Guests:**

Jonathan Bye – Washoe County – Case Compliance  
Cody J. Drews – Carson City Justice/Municipal Court – Assistant Court Administrator  
Barbara Holmes – AOC – Chief Information Officer  
Jessica Hornback – AOC – Supervisory Business Analyst  
Emily Kuhlman – AOC – Chief of Access to Justice and Research  
Chris Long – Second Judicial District Court – CTO  
Michael Manis – Tyler Technologies – PM/Account Manager  
Trish Martinez – AOC – Trial Court Service Desk Supervisor  
Mike McAllister – Ninth Judicial District Court – IT Manager  
John McCormick – AOC – Assistant Court Administrator  
Jeshua Osorio – AOC – Senior Judge Program Administrator

Alexa Olsen – Reno Muni Court – Court Operations Manager  
Amber Putz – AOC – Access to Justice Manager  
Sheldon Steele – AOC – Statistics Supervisor  
Kevin Tice – Office of Traffic Safety – Traffic Records Program  
Terrence Varner – Clark County Outlying Justice Courts - IT Systems Coordinator  
Brenda Witt – DMV Manager over Drivers License Assessment Team  
Charles Rahn – AOC – Communications Manager

I. Call to Order

- Chair Stocks called the meeting to order at 12:05 p.m.
- Welcome and opening remarks were made by Chair Stocks.
  - Chair Stocks expressed how the testing phase for new VPNs is underway, with significant progress from last week.
  - No confirmed date yet for full readiness of the new VPN.
  - All but one court on Courtview2 had restored service.

II. Discussion Items

- Ms. Putz gave the AOC status report:
  - Eflex – Still Online
  - MCIJIS – Back online for electronic warrants and electronic dispositions
  - Courtview2 – online for all courts except one (workaround in progress)
  - Crystal Reports– Online for all courts except one (print and mail to DMV)
  - ODR – Online for all courts except one
  - eCourtDate – back online for all courts except one
  - Brazos – incoming citations on hold; Unknown on the status of queuing incoming citations
  - Additional note: One court that doesn't have access is being supported by another court offering space to process.
- DMV: Ms. Witt—Convictions and withdrawals
  - Reported a backlog of 7,600 convictions
  - Presented a pre-existing internal issue: withdrawals not generating properly for certain convictions. Processing is on hold until resolved.
- Chair Stocks opened the floor to questions for Ms. Witt.
  - Ms. Cortes, of the Carson City combined courts, asked about any DMV backlog of clearances. Ms. Witt stated not at this time, only 358 withdrawals to process.
  - Ms. Cortes asked whether the DMV prefers clearances to be faxed?. Ms. Witt responded only if the client needs it right away. Otherwise, mail is fine.
  - Mr. Drews of the Carson City combined courts asked whether Ms. Putz's statement to mail in DMV convictions was accurate. Ms. Witt replied yes.
- DPS: Mr. Tice—Traffic
  - Mr. Tice reports on the Representative from Tyler Technologies, Mr. Manis.
- Brazos/Tyler Technologies: Mr. Manis

- Court interfaces down due to VPN severance, except for four unaffected courts. Courts with a direct connection in the AWS instance of Brazos include Reno Justice Court, Sparks Justice Court, Henderson Justice Court, and Las Vegas Municipal Court.
- Risk assessment is needed to restore conduits from courts; otherwise, manual processing will be required.
- Possible quarantine period to safely host items before delivery to courts.
- Chair Stocks opened the floor to questions for Mr. Manis and Mr. Tice:
  - Chair Stocks clarified information on the AWS instance for Brazos and stated the AOC will explore whether a direct connect option could be implemented for additional courts in Nevada. Ms. Stocks stated an internal meeting of the AOC would occur on feasibility.
- Chair Stocks calls on Mr. McCormick
  - Mr. McCormick reported that the Unity System for Child Welfare remains down; an estimated 2-4 weeks before recovery.
  - Controller's Office was reported as functioning, but State Treasurer's Office remains inoperable. City/County Treasurer reporting (due on the 15<sup>th</sup>) may be delayed.
  - Chair Stocks confirmed flexibility will be maintained when data collection resumes, as was discussed last week.

### III. Other Items/Discussion

- Chair Stocks will be absent next week. with Mr. McCormick serving as chair.
- DPS remains offline, Ms. Souza-Llamas will be notified to see if we can send a report with this summary.

### IV. Next Meeting Date

- Meetings are set to recur every Tuesday at noon. The next meeting is September 16<sup>th</sup>, 2025. The calendar invite is set to recur.

### V. Adjournment

- Chair Stocks adjourned the meeting at 12:24 p.m.

# Exhibit C





**MEETING SUMMARY**  
Judicial Council of the State of Nevada  
**COURT ADMINISTRATION COMMITTEE**  
Tuesday, September 16<sup>th</sup>, 2025  
Via video conference  
Prepared By Jeshua Osorio

**Members Present:**

John McCormick  
Melissa Bender  
Nohemi Cardiel  
Maxine Cortes  
Melinda Davis  
Cindy Garcia  
Sherri Hiles  
Cynda Horning  
Hans Jessup  
Hon. Danielle Johnson  
Tiffany Josephs  
Angelica Martina  
Kristina Mortensen  
Danielle Skiles  
Zachary Smith

**Members Absent:**

Martha Aguilar  
Andrea Anderson  
Derek Boyle  
Chelsea Cathcart  
Brenda Cole  
James Conway  
Stormi Decker  
Rebecca Edwards  
Carmen Garcia  
Favi Gouveia  
Kyndra Graham  
Steven Grierson  
Melissa Hall  
Mari Haslam  
Torrie Hostman  
Laura Jacobson

**Members Absent Cont.:**

Sierra Nicole Keathley-McCassie  
Kayleen Lamb  
Alicia Lerud  
Charles Mapp  
Jenny Martin  
Kate Martin  
Tamara Migan  
Karen Powell  
Linnea Prengel  
Elidia Rosales  
Heidi Shaw  
Alisa Shoults  
Shaniya Williams  
Erin Tellez  
Whitney Richardson

**Guests:**

Jonathan Bye – Washoe County – Case Compliance  
Delora Early – DMV – Drivers License Assessment Team  
Barbara Holmes – AOC – Chief Information Officer  
Chris Long – Second Judicial District Court – CTO  
John McCormick – AOC – Assistant Court Administrator  
Jennifer Ocampo – AOC – Business Systems Support Specialist  
Jeshua Osorio – AOC – Senior Judge Program Administrator  
Alexa Olsen – Reno Municipal Court – Court Operations Manager  
Felicia Provencal – DPS – Records, Communication and Compliance Division  
Erica Souza-Llamas – DPS – Division Administrator

Jessica Vargas – DMV – Administrator  
Brenda Witt – DMV – Manager over Drivers License Assessment Team

I. Call to Order

- Mr. McCormick called the meeting to order at 12:00 p.m.
- Welcome and opening remarks were made by Mr. McCormick.
  - Attendees were asked to identify themselves in the chat if not a Court Administrator.

II. Discussion Items

- Ms. Ocampo gave a System Status Check:
  - Eflex and eCourtDate – Online and fully operational
  - MCIJIS – Back online; supporting e-warrants and e-dispositions
  - Courtview and Crystal Reports – available for all courts. Only DMV conviction reports are still being printed and mailed.
  - ODR – Online and fully operational for all courts.
  - Brazos – incoming citations on hold; status of queuing incoming citations is unknown.
- Mr. McCormick opened the floor to questions for Ms. Ocampo.
- No questions were raised.
- Mr. McCormick called on DPS for a status update.
- Report was given by Ms. Souza-Llamas
  - All major services were restored as of September 14.
  - NLETS restored on September 4.
  - Brady firearms background checks restored on September 13.
  - Civil fingerprint checks restored on September 15.
  - Civil bank check program was restored earlier in September.
  - Protection Order Program restored September 13; courts were notified the same day.
  - JLINK partially restored (internal impact only).
  - E-Dispositions and E-Warrants fully functional.
- No additional needs were identified by courts.
- Mr. McCormick called on status update from Michael Manis, who was not present. Still awaiting risk assessment from Tyler Tech to resume citation ticket flow.
- Mr. McCormick called on DMV for status update.
- Report was given by Ms. Early.
  - Backlog of convictions persists, but system fixes are underway.
  - Processing is expected to resume following confirmation on September 17.
  - Failures to appear, delinquent fines, and clearances continue to be processed.
- Mr. McCormick asked if there were any questions for DMV status update, none were raised.

III. Other Items/Discussion

- Mr. McCormick asked for general discussion.
- Ms. Lerud from the Second Judicial District Court reported impacts on dependency mediations and case information access.

- Mr. McCormick confirmed prior estimate of 2-4 weeks for recovery, with follow-up to DCFS planned to stress court impacts.
- No additional discussion items were raised.

IV. Next Meeting Date

- The next meeting is cancelled and will be replaced with an email summary of status Tuesday afternoons through the duration of the recovery.

V. Adjournment

- Mr. McCormick adjourned the meeting at 12:09 p.m.

# Exhibit D



Outlook

**JCSN Meeting Summary & Update****From** Osorio, Jeshua <josorio@nvcourts.nv.gov>**Date** Tue 9/23/2025 10:11 AM**Cc****Bcc**

1 attachment (301 KB)

09.16.2025 JCSN Meeting Summary.docx;

Good morning,

Over the past month the judiciary has jumped into action and I am proud of what has been accomplished. As we move further into recovery efforts, I'm pleased to share that our Tuesday emergency meetings may no longer be necessary. Instead, we will provide written notifications as needed to keep you informed.

Attached is the meeting summary from last week and below, you'll find relevant updates on current service levels.

**DMV:**

The DMV has been receiving NCAT convictions electronically from various courts since 09/18/2025. No FTAs, FTCs or clearances from the courts are coming through from NCATS. There are 4,446 convictions to enter manually.

**DPS:**

| Functional                          |            |                                |
|-------------------------------------|------------|--------------------------------|
| System / App / Exchange             | Status     | Notes                          |
| FBI NCIC                            | Functional |                                |
| FBI III                             | Functional |                                |
| State criminal history              | Functional |                                |
| State warrants                      | Functional |                                |
| State CCW file                      | Functional |                                |
| NLETS                               | Functional | Functionality restored 9/4/25  |
| Brady Firearms Backgrounds          | Functional | Functionality restored 9/14/25 |
| Civil Fingerprint Background Checks | Functional | Functionality restored 9/15/25 |

|                          |                      |                                                  |
|--------------------------|----------------------|--------------------------------------------------|
| Civil Name Check         | Functional           | Functionality restored 9/2/25                    |
| Sex Offender Registry    | Functional           | Functionality restored 9/13/25                   |
| Protection Order Program | Functional           | Functionality restored 9/13/25 (courts notified) |
| Jlink                    | Partially Functional | Partial functionality restored 9/13/25           |
| E-Dispo                  | Functional           |                                                  |
| E-Warrants               | Functional           |                                                  |
| NOC Database             | Functional           |                                                  |

**AOC: (Same as last week):**

| Functional                 |        |                                                            |
|----------------------------|--------|------------------------------------------------------------|
| System/App/Exchange        | Status | Notes                                                      |
| E-flex                     | Online | Available for all courts utilizing                         |
| MCIJIS warrants and Edispo | Online | Available for all courts utilizing                         |
| Courtview @                | Online | Available for all courts utilizing                         |
| Crystal Reporting          | Online | Available for all courts utilizing                         |
| MCIJIS                     | Online | Pollars on except DMV, pending all clear from GTO on jlink |
| ODR                        | Online | Available for all courts utilizing                         |
| eCourtDate                 | Online | Available for all courts utilizing                         |

| Intermittent/Inoperable            |         |                                               |
|------------------------------------|---------|-----------------------------------------------|
| System / App / Exchange            | Status  | Notes                                         |
| Brazos incoming citations          | On hold | New connection in process                     |
| MCIJIS stopped for DMV convictions |         | Pending all clear from GTO to restart pollars |

**Brazos:**

Spilman – Restoring connectivity. Approximately 1/3 of the agencies that use the state spilman have had their connection restored including highway patrol. Motorola is monitoring the import and we expect to have the remaining agencies reconnected this week.

**DCFS UNITY Child Welfare System:**

UNITY (Production) Services are restored and ready to be used with the exceptions of the following services:

1. Document Management Solution (Alfresco)
2. Reporting (IBM Cognos)
3. Data Quality Functionality

If you have questions, please reach out to the DCFS Helpdesk [dcfshelpdesk@dcfs.nv.gov](mailto:dcfshelpdesk@dcfs.nv.gov) or 775-687-9010.

I want to thank each of you for responding so quickly to the emergency and for working together to resolve the challenges we faced. Your efforts not only helped us recover but also improved our service delivery. While there are multiple examples of long-term improvements for the entire judiciary from the crisis, one example is the progress toward establishing direct cloud connections with Brazos. More details on this development will follow soon.

Thank you again for your collaboration and commitment.

Sincerely,

Katherine Stocks

## Bautista, Margarita

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**From:** Osorio, Jeshua  
**Sent:** Tuesday, September 30, 2025 3:30 PM  
**Cc:** Stocks, Katherine; McCormick, John; Putz, Amber; Holmes, Barbara; Hornback, Jessica; Martinez, Patricia; Kuhlman, Emily; Perez, Erica; Bautista, Margarita  
**Subject:** Weekly JCSN Status Update

Good afternoon,

Below, you'll find relevant updates on current service levels.

### DMV:

The agency has reported issues with NCAT convictions. While convictions are appearing on the customer records, a coversheet is not generating, which prevents them from being filmed. Error reports have been submitted, and the MVIT team is actively working to resolve the issue. No estimated time of resolution is available at this time.

Currently, the Driver's License Review Department is unable to enter convictions that would trigger withdrawals. According to the MVIT, the errors are interconnected, and they are addressing them as part of a broader fix.

Additionally, there have been no FTAs, FTCs, or clearances coming through NVATs. It is unclear whether these items are not being submitted by the courts or if they are not being received.

Further information will be provided in next week's report.

### DPS:

As of now, all the major DPS applications are back online. Nearly all of our services have been restored. If there is a specific program or application you'd like information on, please reach out to DPS directly.

### AOC: (Same as last week):

| Functional                 |        |                                                            |
|----------------------------|--------|------------------------------------------------------------|
| System/App/Exchange        | Status | Notes                                                      |
| E-flex                     | Online | Available for all courts utilizing                         |
| MCIJIS warrants and Edispo | Online | Available for all courts utilizing                         |
| Courtview @                | Online | Available for all courts utilizing                         |
| Crystal Reporting          | Online | Available for all courts utilizing                         |
| MCIJIS                     | Online | Pollars on except DMV, pending all clear from GTO on jlink |
| ODR                        | Online | Available for all courts utilizing                         |
| eCourtDate                 | Online | Available for all courts utilizing                         |

| Intermittent/Inoperable            |         |                                               |
|------------------------------------|---------|-----------------------------------------------|
| System / App / Exchange            | Status  | Notes                                         |
| Brazos incoming citations          | On hold | New connection in process                     |
| MCIJIS stopped for DMV convictions |         | Pending all clear from GTO to restart pollars |



**Brazos:**

AOC staff has continued meeting with Brazos and is working on a solution to allow Brazos to deliver citation files to AOC systems. Further research is being conducted, and potential solutions vetted.

Thank you again for your collaboration and commitment.

Sincerely,

John McCormick

## **Bautista, Margarita**

---

**From:** Bautista, Margarita  
**Sent:** Tuesday, October 14, 2025 4:26 PM  
**To:** Bautista, Margarita  
**Cc:** Stocks, Katherine; McCormick, John; Putz, Amber; Holmes, Barbara; Hornback, Jessica; Martinez, Patricia; Kuhlman, Emily; Perez, Erica  
**Subject:** Weekly JCSN Status Update

Good afternoon,

Below, you'll find relevant updates on current service levels.

### **DMV:**

No updates to provide this week.

### **DPS:**

As the State of Nevada continues its recovery efforts from the cyber security incident that occurred on August 24<sup>th</sup>, the Nevada Department of Public Safety Records, Communications and Compliance Division (RCCD) has recovered a majority of its services. Services restored include, but are not limited to:

- All criminal history record services (entering, updating, sealing, etc.)
- All civil fingerprint-based background checks, including CCWs
- Brady firearms background checks
- All warrant services
- NLETS access
- FBI NCIC and III
- DMV access
- Nevada Offense Code updates
- Protection Order Program
- Sex Offender Registry

What hasn't been restored:

- Uniform Crime Reporting – the NIBRS system is still unavailable. RCCD is working with the Governor's Technology Office to restore.

If anybody is still experiencing any issues or cannot access records that have been restored, please contact DPS so they can assist your agency with re-establishing your access.

### **AOC:**

No updates to provide this week except DMV seems to be back online.

### **Brazos:**

They have installed their application in the AOC's environment and are starting to test.

Thank you again for your collaboration and commitment.

Sincerely,  
Katherine Stocks

***Margarita Bautista* | Executive Assistant to Ms. Katherine Stocks**

Supreme Court of Nevada | Administrative Office of the Courts

(o) 775.684.1710

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Visit us at [nvcourts.gov/aoc](http://nvcourts.gov/aoc)



## Bautista, Margarita

---

**From:** Bautista, Margarita  
**Sent:** Wednesday, October 8, 2025 12:33 PM  
**To:** Bautista, Margarita  
**Cc:** Stocks, Katherine; McCormick, John; Putz, Amber; Holmes, Barbara; Hornback, Jessica; Martinez, Patricia; Kuhlman, Emily; Perez, Erica  
**Subject:** Weekly JCSN Status Update

Good afternoon,

Below, you'll find relevant updates on current service levels.

### **DMV:**

No update provided this week.

### **DPS:**

The only thing new that DPS has to report this week is that the frontend NOC application was restored last week, which allows us them to create/modify/delete NOCs. Everything else remains the same.

| <b>Functional</b>                   |                      |                                                  |
|-------------------------------------|----------------------|--------------------------------------------------|
| <b>System / App / Exchange</b>      | <b>Status</b>        | <b>Notes</b>                                     |
| FBI NCIC                            | Functional           |                                                  |
| FBI III                             | Functional           |                                                  |
| State criminal history              | Functional           |                                                  |
| State warrants                      | Functional           |                                                  |
| State CCW file                      | Functional           |                                                  |
| NLETS                               | Functional           | Functionality restored 9/4/25                    |
| Brady Firearms Backgrounds          | Functional           | Functionality restored 9/14/25                   |
| Civil Fingerprint Background Checks | Functional           | Functionality restored 9/15/25                   |
| Civil Name Check                    | Functional           | Functionality restored 9/2/25                    |
| Sex Offender Registry               | Functional           | Functionality restored 9/13/25                   |
| Protection Order Program            | Functional           | Functionality restored 9/13/25 (courts notified) |
| Jlink                               | Partially Functional | Partial functionality restored 9/13/25           |
| E-Dispo                             | Functional           |                                                  |
| E-Warrants                          | Functional           |                                                  |
| NOC Database                        | Functional           |                                                  |

### **AOC:**

DMV is down due to an issue on DPS side. The AOC is working with DPS to provide any resources to resolve the issue.

**Brazos:**

No update provided this week.

Thank you again for your collaboration and commitment.

Sincerely,  
Katherine Stocks"

***Margarita Bautista* | Executive Assistant to Ms. Katherine Stocks**

Supreme Court of Nevada | Administrative Office of the Courts

(o) 775.684.1710

[mbautista@nvcourts.nv.gov](mailto:mbautista@nvcourts.nv.gov)

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# TAB 3

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Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS  
State Court Administrator



JOHN MCCORMICK  
Assistant Court Administrator

**JUDICIAL COUNCIL OF THE STATE OF NEVADA**

*"To unite and promote Nevada's judiciary as an equal, independent, and effective branch of government."*

**COURT IMPROVEMENT PROGRAM SELECT COMMITTEE**

Members Present:

Justice Elissa Cadish, Chair  
Stephen Aillo  
Kelly Brandon  
Ashley Crow  
Judge David Gibson  
Stacey Lance  
Kendra Matterasso  
John McCormick

Katie Miller  
Judge Michael Montero  
Magistrate Kimberly Okezie  
Buffy Okuma  
Sheila Parks  
Judge Margaret Pickard  
Jennifer Rains  
Candice Saip

Jennifer Spencer  
Stacy Stahl  
Christine Sullivan  
Magistrate Alison Testa  
Marla McDade Williams  
Janice Wolf

Committee Meeting of October 3, 2025.

*Prepared by: Lupie Janos, Court Improvement Program Officer*

- Nevada's federal CIP application was submitted earlier in 2025. We are currently waiting for the federal government shutdown to end to receive confirmation of the application.
- The annual Court Improvement Council (CIC) Summit was held in September 2025, in Reno, Nevada. The CICs developed their Action Plans for the coming year.
- During 2024-2025, CIP awarded seven subawards to Community Improvement Councils (CICs) to help address dependency case backlogs and improve preventive services for at-risk children and families. Subawards were to be exhausted by August 30, 2025. CIP is preparing to open applications for 2025-2026 subawards.
- CIP continues to partner with both Nevada's DCFS and federal partners with the Children's Bureau in preparation for Round 4 of the CFSR. Judicial and Legal stakeholders participated in interviews with the Children's Bureau during the week of November 3, 2025, through November 6, 2025. DCFS is considering a postponement for statewide case reviews.
- The Governor's Office technology outage hindered work with data over the past couple of months. DCFS representatives were present at the last CIP Select Committee to offer updates and answer any questions participants had.
- CIP continued to work with Judge Ashley Willcott to develop dependency rules for the Nevada Rules of Civil Procedure (NRCP) that align with federal timeframes and address the specific needs of dependency proceedings. An in-person working session was held in September that produced a final draft of the Rules. Those Rules are currently with stakeholders for final feedback.

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### Legislative Committee

October 20, 2025

4:00 p.m.

*Summary Prepared by: Martina Schambra*

#### **Members Present**

Chief Justice Douglas Herndon  
Chief Judge Bonnie Bulla  
Tom Clark  
Maxine Cortes  
Rebecca Edwards  
Judge Jessica Goodey  
Judge Kriston Hill

Chief Judge Lynn Jones  
Keith Lee  
Alicia Lerud  
John McCormick  
Gabby McGregor  
Andres Moses  
Alisa Shoults

Judge Randall Soderquist  
Joe Tommasino  
Judge Ryan Toone  
Chief Judge Jerry Wiese  
Judge Todd Young

#### **AOC Staff**

Martina Schambra

#### **Guests**

Sam Anastassatos  
Paige Barnes  
Derek Boyle

Cody Drews  
Karen Powell

- I. Call to Order
  - Chief Justice Herndon called the meeting to order at 4:05 p.m.
  - Ms. Schambra called roll; a quorum was not present.
  - Due to the lack of a quorum, the May 12, 2025, May 19, 2025, May 27, 2025, and June 16, 2025, meeting summaries were approved unilaterally by Chief Justice Herndon.
- II. 2025 Legislation Implementation Issues or Needed Corrections
  - No issues were noted during the meeting; it was agreed that it was too early to determine if corrections to passed legislation were needed. Chief Justice Herndon asked the Committee to make note of any issues that arise.
- III. Possible 2027 Bill Draft Requests
  - Additional District Court Judges
    - ♦ Discussion centered on the need to start communicating to legislators early the need for these judges and their role in creating these judicial positions. Chief Justice Herndon intends to meet with the incoming chair of the Assembly Democratic Caucus, Assemblymember Elaine Marzola, to discuss the outcome of [AB66](#) and how to best convey the judiciary's needs to the Legislature; he hopes to have similar meetings with Assemblymember Gregory Haven and Senator Robin Titus, as well. Chief Justice Herndon will involve the incoming chief justice for 2027 during this interim period.

- ♦ Chief Judge Bulla stated an additional panel for the Court of Appeals, while not as immediately pressing as the need for district court judges, should begin to be brought up in discussions with legislators now to set the groundwork for future legislative sessions.
- Eleventh Judicial District
  - ♦ Judge Young noted that the geography of the Eleventh Judicial District makes it difficult for judges to serve and campaign in those counties.
- Record Sealing
  - ♦ Ms. Lerud stated that the lack of clarity in the language of [NRS 178](#) is a common struggle at the Second Judicial District Court.
  - ♦ Chief Judge Jones agreed and stated that the language of [NRS 176](#) and [176A](#) needs to be revised, but will likely not be a quick process. She is willing to assist if needed.
- Evictions
  - ♦ Mr. McCormick noted that Nevada is the only state where the eviction process begins with the tenant, rather than the landlord, making a court filing. Judge Goodey stated that the Legal Aid Center of Southern Nevada will likely bring forth a bill to address Nevada's eviction process; the Committee would be better suited working with the Legal Aid Center on their bill through lobbyists rather than bring forth its own bill.
- Discharges from Probation
  - ♦ Chief Judge Jones recommended giving statutory direction to Parole and Probation on what evidence they need to provide courts to show an individual cannot pay their restitution. Mr. McCormick suggested setting up a meeting with Chief Tamrah Jackson of Parole and Probation during this interim period to discuss these concerns and inform any potential bill language.
  - ♦ Chief Justice Herndon agreed on the conflicting language of the statutes in regards to discharges and stated it would be worthwhile to direct one of the Supreme Court's bill draft requests towards this issue.
- 48-Hour Bail Hearings
  - ♦ Ms. Cortes suggested that the Committee consider revisiting 48-hour bail hearings to change the requirement to 48-hour judicial days.
  - ♦ Mr. Lee reported that there likely will not be any changes to 48-hour bail hearings in SB457 when the bill returns during the special session.
  - ♦ Mr. Clark stated that the funding formula to cover the costs of opening courts on holidays and weekends needs to be addressed to ensure that staff are properly compensated for their time.
- 60-Day Right to Speedy Trial
  - ♦ Chief Judge Jones suggested extending the right to speedy trial upon invoking from 60 days to either 90 or 120 days to address issues with discovery in the current timeframe.

#### IV. Discussion

- Crime Bill ([SB457](#))
  - ♦ Mr. Lee stated that discussions with the Governor's Office have indicated that SB457 would return during the special session with much the same language as it ended the legislative session with, including language in Section 29.7 that directed justice courts whose jurisdictions contain certain economic corridors to report a variety of statistics to the board of county commissioners and the Legislature.

- ♦ Judge Goodey confirmed that language in the bill regarding justice courts establishing a program for the adjudication of offenses in an established corridor is permissive in nature.
- ♦ Mr. McCormick clarified for the Committee that language regarding habitual criminals was removed upon the second reprint.

V. Future Meetings

- The next meeting of the Legislative Committee will be December 8<sup>th</sup> at 4:00 p.m. Chief Justice Herndon encouraged anyone who had suggestions for future bill draft requests to put on the agenda to reach out to Ms. Schambra prior to the next meeting of the Committee.

VI. Adjournment

- There being no further discussion, the meeting was adjourned at 4:52 p.m.

# TAB 5

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## JUDICIAL COUNCIL OF THE STATE OF NEVADA

*“To unite and promote Nevada’s judiciary as an equal, independent, and effective branch of government.”*

### SPECIALTY COURT FUNDING AND POLICY COMMITTEE REPORT

#### Committee Members:

Justice Lidia Stiglich, Chair  
Justice Linda Bell, Co-Chair Judge  
Michael Montero, Vice Chair  
Judge Tom Armstrong  
Judge Stephen Bishop

Chief Judge Cynthia Cruz  
Judge Steven Dobrescu  
Chief Judge Lynne Jones  
Judge Jessica Longley  
Judge Jim Loveless  
Judge Deborah Schumacher

Judge Thomas Stockard  
Judge Ryan Toone  
Chief Judge Jerry Wiese  
Judge Bitia Yeager

Committee Meeting of July 28 & October 13, 2025

*Prepared by: Stephanie Gouveia, Specialty Courts Statewide Coordinator*

- The committee received a legislative update from Mr. John McCormick regarding specialty courts.
- The Drug Court Case Management System (DCCM0), used statewide by all specialty court programs, released an automated Quarterly Statistical Report to assist in reducing the administrative workload carried by the court coordinators.
- The AOC Specialty Court Website was updated to include current forms and documents, as well as a Nevada State Specialty Court Directory. The website can be found under Programs and Services > Specialty Courts at: [nvcourts.gov/supreme](http://nvcourts.gov/supreme)
- A Technical Training and Assistance (TTA) opportunity for Peer Recovery Support Specialists was shared, and courts were encouraged to apply.
- Peer Review is resuming and will include courts at both the General and Limited Jurisdiction levels.
- The annual Nevada Treatment Court Workers Networking Social Hour was held at the RISE25 national specialty court conference. Specialty court personnel from across the state gathered and networked, sharing ideas and resources to further improve our programs.
- The bench warrant count that is submitted quarterly was reviewed to determine if a standard could be set for all programs to follow to ensure clean, quality data. The committee agreed that participants on warrant should be held in suspension; there was discussion on how to proceed with termination, particularly at the General Jurisdiction level. At this time, bench warrants will be held for six months. The committee will reconvene to discuss further and finalize standards.

- A Save-the-Date for the 2026 Nevada State Specialty Court Conference was released. The conference will be held in Las Vegas, NV at the South Point Hotel and Casino, November 4<sup>th</sup>-6<sup>th</sup>, 2025.
- Five committee seats expire December 31<sup>st</sup>, 2025. Nominations and voting will take place via email in November and the beginning of December.
- Regional coordinators (non-voting committee members) were encouraged to meet with regional judges to assist in reviewing funding applications. The Washoe Region has set up a subcommittee of Washoe specialty court personnel who can assist in that region.
- The next Specialty Court Funding & Policy Committee meeting will be Friday, January 23<sup>rd</sup>, 2026, at 12p.m. It will be held virtually.

# TAB 6

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## Clark Regional Judicial Council

August 26, 2025

Noon

Summary prepared by Martina Schambra

### Voting Members Present

Chief Judge Jerry Wiese (Chair)  
Judge Ryan Toone (Vice Chair)  
Judge Alicia Albritton  
Judge Gino Briscoe  
Judge Darryll Dodenbier  
Judge Christian Jeter  
Judge Chris Lee  
Chief Judge Barbara Schifalacqua  
Judge Gloria Sturman  
Judge Dawn Throne  
Judge Chris Tilman

### Members Present

Judge Jonathan Cooper  
Judge Melisa De La Garza  
Judge Bryce Duckworth  
Judge Crystal Eller  
Judge Jessica Goodey  
Judge Nadia Krall  
Judge Jasmin Lilly-Spells  
Judge Stacy Rocheleau  
Judge Tina Talim

### AOC Staff Present

Ms. Martina Schambra

### Absent Excused

Judge Anna Albertson  
Judge Veronica Barisich  
Judge Belinda Harris  
Judge Tara Clark Newberry  
Judge Margaret Pickard  
Judge Rebecca Saxe

#### I. Call to Order

- Chief Judge Wiese called the meeting to order at 12:00 p.m.
- Ms. Schambra called roll; a quorum was present.

#### II. Approval of Meeting Summary

- The June 17, 2025, meeting summary was approved as presented.

#### III. Business, Action, and Discussion Items

- AOC Updates
  - Personnel Updates
    - o The Judicial Education Unit is now called the Court Education and Development Department (CEDD), managed by Jamie Gradick.
    - o Kymberli Williams is now a Court Education and Development Administrator.
    - o Mandy Walker is now the Language Access Program Administrator.
    - o Sam Leif is the Continuous Learning Program Coordinator.
    - o Lupie Janos is now the Court Improvement Program Officer.
    - o Jeshua Osario is the Senior Judge Program Administrator.
  - AOC Grant Program -Nevada Courts Data Warehouse
    - o The Nevada Courts Data Warehouse Grant is accepting applications on a rolling basis up until December 31st, so long as funding is available.
  - NV SAVE Replaces VINE
    - o VINE is the current victim notification program regarding offender's custody status and is to be replaced with NV SAVE. Originally, this change was to happen by July



1<sup>st</sup>, but the Attorney General's Office extended VINE's operations until late August. Courts will need to replace any VINE postings with NV SAVE postings.

- Supreme Court Business Travel Policy Update
  - On July 1<sup>st</sup>, the AOC Accounting department updated its Business Travel Policy. Notable changes include:
    - Judges will need to submit the pre-approval form before requesting travel. This does not apply to AOC-sponsored educational seminars, like NJLJ or the District Court Conference.
    - Travel claims must be submitted within 30 days after the event ends, or you will not be reimbursed. If you are requesting reimbursement for mileage, there is a \$300 cap per travel claim form submitted.
- Continuous Learning Program
  - The Continuous Learning Program, or CLP, was created by the AOC to provide continuous learning and professional development for court staff and judicial officers. The core curriculum of the CLP aims to cover foundational legal principles, procedural guidelines, ethics, and customer service standards relevant to state court operations. The first course in the Program, "Judicial Financial Management," will launch on September 2<sup>nd</sup>. The course will be accessed through DELP.
- Standing Committee on Judicial Ethics – August 7<sup>th</sup> Advisory Opinion
  - The Standing Committee on Judicial Ethics' August 7<sup>th</sup> advisory opinion was included in the meeting materials as a professional courtesy.
- "What Do You Want to Know?"
  - A request for an organizational chart of the AOC was received during the submission period; Ms. Schambra stated her intention to create a chart to distribute to judges as part of the meeting materials for the next meeting of the Council.
- ADKT 0619 Quarterly Discussion
  - There was no discussion regarding this agenda item during the meeting.
- Other Discussion
  - Nevada State Systems Outage
    - Chief Judge Wiese inquired if any courts were experiencing issues due to the August 24<sup>th</sup> outage of Nevada state systems. Judge Krall stated fingerprinting services were unavailable due to the outage.
  - Judge Toone asked if any courts knew about waitlist times for Muri Stein Hospital in regard to competency restoration. Judge Giordani offered to speak with Judge Toone on the topic at a later time.

#### IV. Adjournment

- There being no further discussion, the meeting was adjourned at 12:15 p.m.

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Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS  
State Court Administrator



JOHN MCCORMICK  
Assistant Court Administrator

**NORTH CENTRAL REGIONAL JUDICIAL COUNCIL MEETING**

Friday, August 22, 2025

10:00 AM

Battle Mountain, NV

*Summary prepared by: Almeda Harper*

**Members Present**

Judge Mason Simons, Chair  
Judge Randall Soderquist, Vice-Chair  
Judge Kenny Calton  
Judge Bryan Drake  
Judge Bill Gandolfo  
Judge Brandy Holbrook  
Judge Al Kacin  
Judge Karry Larramendy  
Judge Mike Mavity  
Judge Kenneth Quirk  
Judge Spencer Roberts  
Judge Jim Shirley

**AOC Staff Present**

Ms. Jamie Gradick  
Ms. Almeda Harper

**Members Absent - Excused**

Judge Kriston Hill  
Judge Michael Montero

**Members Absent - Unexcused**

Judge Darrell Mancebo

- I. Call to Order
  - Judge Simons, as Council chair, called the meeting to order at 10:17 a.m.
- II. Determination of a Quorum
  - A quorum was present.
- III. Approval of Meeting Summaries
  - The summary of the May 23, 2025, meeting was approved, pending requested edits.
- IV. Business, Action, and Discussion Items
  - AOC Updates
    - o Jamie Gradick was appointed as the Nevada Court Learning and Development manager, overseeing the Court Education and Development Department, in addition to her previous supervisory role. James Popovich will continue to preside over in-person education events.
    - o Mandy Walker was appointed Language Access Program Administrator for the Certified Court Interpreter Program. Kym Williams, who formerly held this position, transferred to the Court Education and Development Department as Court Education and Development Administrator.
    - o Sam Lief was hired as the Continuous Learning Program Coordinator as part of the Court Education and Development team.
    - o Kristi Avallone was hired on July 14 as the Court Education and Support Specialist
    - o Heather Dornburger was hired on August 5 as the In-person Events Administrator
    - o Paul Embley, CIO, retired in early June and Barbra Holmes will be the Interim Chief Information Officer until further.

- Zaide Martinez, Court Improvement Program Officer, left the AOC. Lupie Janos, former Family Court Liaison, filled her position.
- Armani Johnson, Senior Judge Program Administrator, left the AOC.
  - Margarita Bautista, Assistant to the State Court Administrator, is filling in, but she will be out of the office until further.
  - Jeshua Osorio is filling in for Margarita.
- Nevada S.A.V.E. Replaces VINE
  - VINE is the current victim notification program regarding offenders' custody status. As of late August, it will be replaced with Nevada S.A.V.E., Custody notifications for Survivors, Advocates, Victims & Enforcement (NV S.A.V.E).
  - Notifications will be sent to registered users regarding the switch two weeks before the transition.
  - The original "go live" date of July 1, 2025, was extended to late August.
- Updated AOC Travel Policy
  - The AOC Accounting department updated the travel policy effective July 1, 2025. Please visit their [website](#) for more details.
- Rural Courts Conference
  - November 12-14, 2025, in Tonopah, NV.
- Online Dispute Resolution (ODR)
  - In late June CourtView integrated the Online Dispute Resolution system. The program is live for the pilot courts, Wells Justice and Municipal Courts. ODR allows users to resolve eligible civil traffic citations securely online, not court visit required.
- What Do You Want to Know
  - Ms. Harper will provide a report on the AOC reorganization at the next Council meeting.
- Statewide, AOC Sponsored Electronic Case Management System
  - Attendees discussed the pros and cons of CourtView.
    - Judges Calton and Larramendy reported that the program has experienced issues recently and typically goes down after an update.
    - Judge Calton noted that he appreciates the ability to correct mistakes if they are caught early in the process.
- Community Service Reports
  - Judge Mavity is organizing a Citizens Academy with the Sheriffs Department in October. He also attended a commissioners' meeting to discuss the duties and responsibilities of the Justice court.
  - Judge Holbrook participated in National Night Out.
  - There have been no updates regarding the Reading in Robes program
- Other Items and Discussion
  - Attendees noted that accommodations have not been prearranged for the judicial ethics training; however, participants should request the [GSA](#) rate when booking their hotel.
  - Attendees discussed strategies when hearing cases that involve civil and criminal infractions.
    - It was suggested to process the criminal portion first, then move on to the civil infraction.
    - If the infraction happens within the city limits, fees are distributed to the city. Changes to this rule will take effect October 1, 2025.

#### V. Future Meetings

- The next Judicial Council of the State of Nevada meeting will be held remotely on November 7, 2025, at 2:00 p.m.
- The next North Central Regional Judicial Council meeting will be held on November 21, 2025, at 10:00 a.m. in Lovelock, NV.

#### VI. Adjournment

- The meeting was adjourned at 11:05 a.m.

# TAB 8

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Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS  
State Court Administrator



JOHN MCCORMICK  
Assistant Court Administrator

**SIERRA REGIONAL JUDICIAL COUNCIL MEETING**

Friday, July 25, 2025

12:00 PM

*Summary prepared by: Almeda Harper*

**Members Present**

Judge John Schlegelmilch, Chair  
Judge Eileen Herrington, Vice-chair  
Judge Leon Aberasturi  
Judge Tom Armstrong  
Judge Melanie Bruketta  
Judge Thomas Gregory  
Judge Michael Johnson  
Judge Kristin Luis  
Judge Lori Matheus  
Judge Pete Spinuzzi  
Judge Tom Stockard  
Judge Laurie Trotter  
Judge Camille Vecchiarelli  
Judge Tod Young

**Members Absent - Excused**

Judge Mike Lister  
Judge Jason Woodbury

**Members Absent - Unexcused**

Judge Ben Trotter

**Guests Present**

Rebecca Edwards

**AOC Staff Present**

Almeda Harper

- I. Call to Order
  - Judge Schlegelmilch, as chair, called the meeting to order at 12:01 p.m.
- II. Determination of a Quorum
  - A quorum was present.
- III. Approval of Previous Meeting Summary
  - The summary of the May 9, 2025, meeting was approved.
- IV. Business, Action, and Discussion Items
  - AOC Updates
    - o Personnel Updates
      - Jamie Gradick was appointed Nevada Court Learning and Development Manager, overseeing the Court Education and Development Department. James Popovich will continue to preside over in-person education events.
      - Mandy Walker was appointed Language Access Program Administrator for the Certified Court Interpreter Program. Kym Williams, who previously held this

position, transferred to the Court Education and Development Department as Court Education and Development Administrator.

- Sam Lief was appointed Continuous Learning Program Coordinator as part of the Court Education and Development team. This position is responsible for building and coordinating the Court Staff Continuous Learning Program, among other projects and duties.
  - Kristi Avallone was hired on July 14<sup>th</sup> as the Court Education and Support Specialist.
  - Heather Dornburger will begin on August 5<sup>th</sup> as In-person Events Administrator.
    - Ms. Avallone and Ms. Dornburger replaced Rocky Lasagna and MJ Urbando, who are no longer with the AOC.
  - Paul Embley, Chief Information Officer, retired in early June. Barbra Holmes will serve as Interim Chief Information Officer.
  - Zaide Martinez, Court Improvement Program Officer, has left the AOC. Zachary Casper will serve as the interim contact.
  - Armani Johnson, Senior Court Coordinator, has left the AOC. Margarita Bautista will serve as interim contact.
- o NV S.A.V.E
- VINE is the current victim notification program regarding offenders' custody status. In late August, it will be replaced with Nevada S.A.V.E. (Custody Notifications for Survivors, Advocates, Victims & Enforcement).
  - Vine will send notifications to registered users regarding the change two weeks before the transition.
  - FAQs were distributed in the materials and reference the original "go live" date of July 1, 2025; however, that date was extended to allow additional time for transition.
- o Updated AOC Travel Policy
- Effective July 1, 2025.
  - Judges must submit the pre-approval form before requesting travel. This requirement does not apply for AOC-sponsored educational seminars.
  - Travel claims must be submitted within 30 days after the event or reimbursement will not be provided.
  - The Excel format is preferred; however, contact Accounting for alternative formats if necessary.
  - Always use the most recent form from the [accounting webpage](#), as forms may be updated at any time.
    - Judge Schlegelmilch noted that the new policy disproportionately affects rural judges, for whom travel is more difficult, time consuming, and costly compared to their urban counterparts.
    - Judge Young moved that Judge Schlegelmilch, on behalf of the Sierra Regional Judicial Council, present these concerns at the next meeting of the Judicial Council of the State of Nevada (JCSN).
      - ♦ The motion was unanimously approved.
      - ♦ Ms. Harper will request that the topic be added to the agenda for the next JCSN meeting, scheduled for August 8, 2025.
- o Rural Courts Seminar
- Announced during the Limited Jurisdiction Judges Seminar in June.
  - Will be held biennially.

- The first seminar will be held in November 2025; additional details will be distributed when available.
- What Do You Want to Know
  - Ms. Harper will provide a full report on the AOC reorganization at the next meeting.
    - Judge Schlegelmilch requested that the Family Courts Liaison attend the next Sierra Regional Judicial Council meeting to discuss the details of the position.
- Community Service Reports/Updates
  - Judge Bruketta planted trees at the Carson City cemetery and attended a *Night off the Streets* fundraiser.
  - Judge Young joined a community walk supporting young adults with disabilities.
  - Judge Herrington presented information about the justice court to a local citizens academy.
- Other Items/Discussion
  - Judge Herrington announced her retirement effective November 1, 2025, and her intent to apply for Senior Judge status.

V. Future Meetings

- Sierra Regional Judicial Council: October 17, 2025, at Noon in Fallon
- Judicial Council of the State of Nevada: November 7, 2025, at 2:00 p.m.

VI. Adjournment

- Judge Schlegelmilch adjourned the meeting at 12:39 p.m.



Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS  
State Court Administrator



JOHN MCCORMICK  
Assistant Court Administrator

**SIERRA REGIONAL JUDICIAL COUNCIL MEETING**

Friday, October 17, 2025

12:00 PM

*Summary prepared by: Almeda Harper*

**Members Present**

Judge John Schlegelmilch, Chair  
Judge Eileen Herrington, Vice-chair  
Judge Leon Aberasturi  
Judge Brandi Jensen  
Judge Tom Stockard  
Judge Ben Trotter  
Judge Jason Woodbury

**AOC Staff Present**

Almeda Harper

**Members Absent - Excused**

Judge Melanie Bruketta  
Judge Thomas Gregory  
Judge Michael Johnson  
Judge Kristin Luis  
Judge Lori Matheus  
Judge Pete Spinuzzi  
Judge Camille Vecchiarelli  
Judge Tod Young

**Members Absent - Unexcused**

Judge Tom Armstrong  
Judge Mike Lister  
Judge Laurie Trotter

- I. Call to Order
  - Judge Schlegelmilch, as chair, called the meeting to order at 12:20 p.m.
- II. Determination of a Quorum
  - A quorum was not present.
- III. Approval of Previous Meeting Summary
  - In the absence of a quorum, the Chair approved the summary of the July 25, 2025, meeting.
- IV. Business, Action, and Discussion Items
  - AOC Updates
    - Personnel Updates
      - Lupie Janos, former Family Court Liaison, was appointed Court Improvement Program Officer.
      - Jeshua Osorio was appointed Senior Judge Program Administrator.
      - Ginny Gentry was hired as the Human Resources and Payroll Manager.
      - Nancy Hernandez-Cano was promoted to Judicial Branch Audit Manager.

- NV S.A.V.E
  - As of late August, VINE has been replaced with Nevada S.A.V.E., Custody notifications for Survivors, Advocates, Victims & Enforcement. Courts will need to replace any VINE postings with the NV SAVE information provided in the meeting materials.
- Education Updates
  - Rural Judges Conference – November 12-14, 2025
    - Registration went live on 9/2/25
    - Topics include those listed on the flyer, with the addition of:
      - DPS Fingerprinting and Evidence
      - Sovereign Citizens
    - Rural Court Excellence in Action Boards, materials are due 10/22/25
  - New course on Guardianship for Nevada Judges, available in DELP.
  - Judicial Financial Management Course
    - Live in DELP on 9/2/25.
    - First course for the Continuous Learning Plan.
  - 2025 Nevada Legislative Update Webinar
    - Available on DELP and counts towards CLE credits
- Online Dispute Resolution (ODR)
  - In late June, CourtView integrated the Online Dispute Resolution system, now live as a pilot program for Wells Justice and Municipal Courts. The system enables users to resolve eligible civil traffic citations online.
- What Do You Want to Know
  - Ms. Harper provided a report reflecting contact information for each department in the AOC that the trial courts work with directly. This information may change as the reorganization will be reevaluated in October.
  - Requests for new topics:
    - What to do about the shortage of court reporters when courts are not comfortable using JAVs. Is there a policy or Supreme Court order?
- Community Service Reports/Updates
  - Nothing to report.
- Other Items/Discussion
  - Judge Herrington announced her retirement effective November 1, 2025, and her intent to apply for Senior Judge status.
  - AOC Travel Policy Discussion
    - Judge Schlegelmilch reviewed his discussion with the Chief Justice regarding the updated AOC Travel Policy.
      - This policy may be temporary and is subject to change if budgetary limitations change in the future.
      - Judges are encouraged to compile reports showing which form of transportation is most cost effective.

## V. Future Meetings

- Judicial Council of the State of Nevada: November 7, 2025, at 2:00 p.m.
- Sierra Regional Judicial Council: 2026 TBD

## VI. Adjournment

- Judge Schlegelmilch adjourned the meeting at 1:00 p.m.

# TAB 9

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Supreme Court of Nevada  
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS  
State Court Administrator



JOHN MCCORMICK  
Assistant Court Administrator

**SOUTH CENTRAL REGIONAL JUDICIAL COUNCIL MEETING**

Monday, September 15, 2025

Remote via Zoom

4:00 PM

*Summary prepared by: Almeda Harper*

**Members Present**

Judge Steven Dobrescu, Chair  
Judge Stephen Bishop, Vice-chair  
Judge Mike Cowley  
Judge Dylan Frehner  
Judge Nola Holton  
Judge Danielle Johnson  
Judge Kirk Vitto

**Members Absent – Excused**

Judge Matt Hibbs  
Judge Jennifer Klapper  
Judge William “Gus” Sullivan

**Members Absent – Unexcused**

Judge Kimberly Wanker  
Judge Robert Lane  
Judge Dorothy Rowley

**AOC Staff Present**

Ms. Almeda Harper

- I. Call to Order
  - Judge Dobrescu, as chair, called the meeting to order at 4:02 p.m.
- II. Determination of Quorum
  - A quorum was not present.
- III. Approval of Previous Meeting Summary
  - The summary of the June 23, 2025, meeting was not approved and will be forwarded to the next meeting.
- IV. Business, Action, and Discussion Items
  - AOC Updates
    - Ms. Harper provided the following personnel updates
      - Mandy Walker was appointed Language Access Program Administrator for the Certified Court Interpreter Program. Kym Williams, who previously held this position, transferred to the Court Education and Development Department as Court Education and Development Administrator.
      - Sam Lief was appointed Continuous Learning Program Coordinator and is responsible for building and developing the Court Staff Continuous Learning Program, among other projects and duties.
      - Kristi Avallone was hired as Court Education and Support Specialist.

- Heather Dornburger was hired as In-person Events Administrator
  - Kristi and Heather replaced Rocky Lasagna and MJ Urbando, who are no longer with the AOC.
- Paul Embley, Chief Information Officer, retired in early June. Barbra Holmes will be the Interim CIO until further notice.
- Zaide Martinez, Court Improvement Program Officer, left the AOC. Lupie Janos, former Family Court Liaison, has assumed the role.
- Jeshua Osorio was appointed Senior Judge Program Administrator following Armani Johnson's departure.
- Margarita Bautista, Assistant to the State Court Administrator, is on medical leave. Jeshua Osorio is filling in for Margarita
- Ginny Gentry was hired as Human Resources and Payroll Manager.
- Nancy Hernandez-Cano was promoted to Judicial Branch Audit Manager.
- o NV S.A.V.E. replaces VINE
  - The VINE victim notification program, which provided custody status updates on offenders, was replaced in late with Nevada S.A.V.E. (Custody Notifications for Survivors, Advocates, Victims and Enforcement). Courts must replace any VINE postings with NV SAVE information provided in the meeting materials.
- o Updated AOC Travel Policy
  - The AOC Accounting department updated the travel policy effective July 1, 2025. Key changes include:
    - Always download a new form directly from the [webpage](#) before each submission to ensure you are using the most current version.
    - Travel claims must be submitted within 30 days after the event ends; otherwise, they will not be funded.
    - The excel format is preferred for travel claims. If this format is not feasible, contact [Accounting](#) for alternative options.
- o Rural Courts Conference
  - November 12-14, 2025, in Tonopah, NV.
  - Registration opened on 9/2/25.
- o Online Dispute Resolution (ODR)
  - In late June, CourtView integrated the Online Dispute Resolution system. The program is now live in the pilot courts - Wells Justice Court and Wells Municipal Court - and allows users to resolve eligible civil traffic citations securely online without needing to appear in court.
- o Financial Management Flyer
  - The first course in the Continuous Learning Program, *Financial Management*, launched on 9/2/25. The course is recommended for both court staff and judges.
- o 2025 Nevada Legislative Update Webinar
  - The webinar became available in Delp on 9/12/2025 and is accredited for 1.5 CLE/CJE credits. For assistance accessing DELP, contact [distanceeducation@nvcourts.nv.gov](mailto:distanceeducation@nvcourts.nv.gov).
- What Do You Want to Know
  - o Ms. Harper provided a report on the AOC reorganization, including updated contact information for each department that works directly with the trial courts.

- Automatic Sealing Provisions for CourtView
  - o In the absence of Judge Klapper, this item was tabled for a future meeting.
- Other Items and Discussion
  - o There was no other discussion among the attendees.

V. Future Meetings

- Judicial Council of the State of Nevada: August 8, 2025, at 2:00 p.m.
- South Central Regional Judicial Council: 2026 TBD

VI. The meeting adjourned at 4:25 p.m.

DRAFT

# TAB 10

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## Washoe Regional Judicial Council

October 15, 2025

Noon

Summary prepared by: Martina Schambra

### Voting Members Present

Chief Judge Lynne Jones (Chair)  
Chief Judge Justin Champagne  
Judge Shirle Eiting

### Members Present

Judge Robert DeLong  
Judge Erica Flavin  
Judge Jessica Longley  
Judge Tamatha Schreinert  
Judge Kathleen Sigurdson

### Absent Excused

Judge Dixie Grossman  
Chief Judge Kevin Higgins  
Judge Cynthia Lu  
Judge Melissa Mangiaracina  
Judge Sandra Unsworth

### AOC Staff Present

Ms. Martina Schambra

### Guests Present

Lt. Lars Christensen  
Sgt. Mark Kester  
Ms. Alicia Lerud  
Ms. Veronica Lopez

- I. Call to Order
  - Judge Eiting, on behalf of Chief Judge Jones, called the meeting to order at 12:05 p.m.
- II. Call of Roll and Determination of Quorum Status
  - Ms. Schambra called roll; a quorum was not present.
- III. Approval of Previous Meeting Summary
  - Due to the lack of a quorum, the July 9, 2025, meeting summary was not approved.
- IV. AOC Updates
  - AOC Staff Update
    - ♦ Lupie Janos, once the Family Courts Liaison, has been promoted to Court Improvement Program Officer.
    - ♦ Jeshua Osario is the new Senior Judge Program Administrator.
  - FY26 AOC Grants: Nevada Courts Data Warehouse
    - ♦ The Nevada Courts Data Warehouse Grant is still accepting applications on a rolling basis up until December 31st, so long as funding is available.
  - Continuous Learning Plan (CLP) Launch
    - ♦ The Continuous Learning Program, or CLP, was created by the AOC to provide continuous learning and professional development for court staff and judicial officers. The core curriculum of the CLP aims to cover foundational legal principles, procedural guidelines, ethics, and customer service standards relevant to state court operations. The first course in the Program, "Judicial Financial Management," launched on September 1st. The course can be accessed through DELP.



- 2025 Nevada Legislative Update Webinar
  - ♦ The 2025 Nevada Legislative Update Webinar is available through DELP. The program is accredited for 1.5 CLE/CJE credits.
- Guardianship Training Launch
  - ♦ A new “Guardianship for Nevada Judges” training series is now available through DELP. It provides judges, attorneys, and court staff with practical tools and guidance to navigate guardianship cases.
- “What Do You Want to Know?”
  - ♦ Ms. Schambra presented the AOC Reorganization Contact List and Chart, which was included in the meeting materials as Tab 4.

#### V. Discussion and Action Items

- Washoe County Sheriff’s Office – *Lt. Lars Christensen, Sgt. Mark Kester*
  - ♦ Weekenders & Jail Capacity Limitations
    - Lt. Christensen reported that due to needed facility repair work, they have temporarily lost 112 beds until January at the earliest. Due to the strain on resources this has caused, Lt. Christensen asked the Council to consider holding off on weekenders until the affected housing unit is running again.
  - ♦ Court-Ordered Placement
    - Sgt. Kester reported that evaluations are currently asking for one of two levels of care: community-based transitional living and inpatient treatment. Community-based transitional living substance use evaluations are generally scored 1.0 or 2.1; substance use evaluations for inpatient care are at a 3.5 or higher. The process for getting individuals into care placement can be delayed when court orders conflict with the scoring of the substance use evaluations, such as when a court orders inpatient care but the evaluation is only scored at a 1.0. Most programs the Sheriff’s Office collaborates with are seeing waiting times of three to four weeks, if not longer; Sgt. Kester can provide members of the Council with a list of wait times for facilities to take into consideration.
    - Judge Eiting asked if the Sheriff’s Office first needs a court order before placing individuals into inpatient programs, or should individuals be OR’d first before looking into a treatment program.
      - Sgt. Kester stated that it is difficult to place individuals promptly when receiving a court order at the initial 72-hour arraignment without a substance use evaluation. To be OR’d into treatment requires the order to include OR IAP to the relevant program or facility, along with stating if the placement be transitional or inpatient based upon the substance use evaluation.
    - Chief Judge Jones noted that sometimes substance use evaluations may be outdated once the individual is sentenced or released; expenses involved in updated evaluations would be significant. Sgt. Kester stated that nearly all facilities and programs are requiring substance use evaluations to determine eligibility.

- Court Updates
  - ♦ Second Judicial District Court – *Chief Judge Lynne Jones*
    - Chief Judge Jones filed [Administrative Order 2025-06](#) granting the Washoe County early release authority; as the order only lasts 30 days, Chief Judge Jones advised Lt. Christensen to contact her if another similar order is needed.
    - The Court is still pushing forward on a new courthouse.
    - Ms. Lerud notified the Council that the Second Judicial District Court is transitioning to a new drug testing vendor, Averhealth, on November 3<sup>rd</sup> for their specialty court and pretrial populations.
      - Judge Eiting requested a copy of the Averhealth contract.
  - ♦ Reno Municipal Court – *Chief Judge Justin Champagne*
    - The Reno Municipal Court has signed onto the Averhealth contract. Judge Champagne encouraged everyone on the Council to consider joining the contract, as the rates go down based upon volume.
    - The Court hired a new chief marshal.
    - The clerk’s office has implemented an AI call center in partnership with Catalyst. The AI call center has been able to handle 650 cases within the clerk’s office. Additionally, the Court intends to implement a Spanish language option to its virtual public counter.
    - Community Court was discontinued; the Court hopes to absorb those going through Community Court into its other specialty court programs. The Court has entered into a partnership with CrossRoads to secure beds and peer support training. The Court is also partnering with the University of Nevada, Reno’s School of Social Work to acquire interns to assist with the Court’s mental health-related programs.
  - ♦ Sparks Justice Court – *Judge Jessica Longley*
    - LanguageLine has been successfully utilized by the court for weekend hearings. Now that this interpreter option is available, Sparks Justice Court has been able to fully accept Spanish speakers into Sparks Recovery Court.
    - Sparks Justice Court has signed onto the contract with Averhealth.
  - ♦ Sparks Municipal Court – *Judge Shirle T. Eiting*
    - Sparks Municipal Court has seen an uptick in cases in recent weeks. Additionally, the Court plans on looking into Averhealth as a drug testing vendor.
- Open Mic Time
  - ♦ Chief Judge Jones concurred that there has been an uptick in cases lately, particularly violent crime.
  - ♦ Judge Eiting inquired if Chief Judge Jones had received a response from the AOC regarding questions on the travel budget for education. Chief Judge Jones stated she would follow up with Chief Judge Higgins and the AOC after the meeting.
  - ♦ The passing of Judge Jim C. Shirley was acknowledged; he is fondly remembered.

#### VI. Future Meetings

- 2026 meeting dates for the Washoe Regional Judicial Council have yet to be determined. Council members will be notified of the meeting dates in the near future.

#### VII. Adjournment

- There being no further discussion, the meeting was adjourned at 12:34 p.m.

# TAB 11

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**From:** Bautista, Margarita

**Sent:** Wednesday, October 8, 2025 11:19 AM

**To:** Bautista, Margarita <[mbautista@nvcourts.nv.gov](mailto:mbautista@nvcourts.nv.gov)>

**Cc:** Stocks, Katherine [REDACTED]; McCormick, John [REDACTED]

**Subject:** Request for Feedback: Next Generation of Court Data Collection

**[All Court Administrators bcc'd]**

Dear Court Administration Colleagues,

As part of our ongoing commitment to the Court's Strategic Plan, we are pleased to share a draft proposal outlining the next generation of data collection and reporting. This initiative represents an important advancement in how we gather, manage, and communicate information about court operations and outcomes.

The proposed administrative changes included in the draft are designed to support the successful implementation of our statewide data warehouse, so that the information we collect is consistent, reliable, and more easily integrated across systems. These updates will provide the foundation for improved analytics and reporting—allowing us to tell a clearer story about court performance, workload, and impact.

We invite your review and feedback on the attached draft amendment to ADKT 295. Your insights are vital for the proposed framework to be practical and reflective of the needs of local courts and administrative offices. This email also contains the current ADKT 295 for reference.

All feedback received by October 30, 2025, will be reviewed and incorporated into meeting materials for the next quarterly JCSN meeting on Friday, November 7, 2025. After which, I will submit a formal petition on the Court's Administrative Docket.

While the amendment to ADKT 295 is a single step, the data model will be updated in phases as the data warehouse is implemented. Attached is the current data model version 4.4. After the update to ADKT 295 a new data model, version 5.0 will be released incorporating improved data practices.

Thank you for your continued collaboration and commitment to improving public trust and confidence in the judiciary through thoughtful modernization of our data practices.

Please send your comments by Thursday, October 30, 2025, to Margarita Bautista [mbautista@nvcourts.nv.gov](mailto:mbautista@nvcourts.nv.gov).

Best Regards,  
Katherine Stocks

Margarita Bautista | Executive Assistant to Ms. Katherine Stocks  
Supreme Court of Nevada | Administrative Office of the Courts  
(o) 775.684.1710  
[mbautista@nvcourts.nv.gov](mailto:mbautista@nvcourts.nv.gov)

IN THE SUPREME COURT OF THE STATE OF NEVADA

IN THE MATTER OF AMENDMENTS TO THE ADMINISTRATIVE DOCKET PETITION  
OF THE NEVADA COURT STATISTICAL REPORTING PROGRAM

---

PETITION TO AMEND ADMINISTRATIVE DOCKET

WHEREAS, the Supreme Court of Nevada recognizes the necessity of regular improvements to case management systems to enhance judicial efficiency, transparency, and data reporting;

WHEREAS, the Nevada Judiciary's 2022-2025 Strategic Plan emphasizes the enhancement of court and administrative processes to promote efficiency, accessibility, and public trust;

WHEREAS, NRS 3.243, 4.175, and 5.045 require all trial courts in Nevada to provide statistical information as prescribed by the Supreme Court.

WHEREAS, on June 15, 1999, the Supreme Court Adopted the Nevada Courts Statistical Model, establishing the Uniform System of Judicial Records (USJR) and directing all courts in Nevada to comply with NRS 1.340(4) by:

1. Reporting filings as identified in the Model beginning July 1, 1999;
2. Providing a plan to the Administrative Office of the Courts (AOC) outlining how the court will conform to the Model by October 1, 1999; and
3. Reporting all filing types, dispositions and other information as identified in the Model beginning on January 1, 2000;

WHEREAS, on June 15, 1999, the Supreme Court Adopted the Nevada Courts Statistical Model, establishing the USJR and directing the AOC comply with NRS 1.340(4) by:

1. Assisting courts in acquiring the capability to report the information as required by the Model;
2. Giving priority to requests for USJR funds to projects that enable courts to report data as defined in the Model;
3. Preparing a report to the Court on the status of reporting by the courts by June 1, 2000;

WHEREAS, on March 14, 2007, ADKT 398 established Statewide Technology Standards including provisions related to the Model to ensure that court case statistics are accurately reported electronically to the Nevada Supreme Court as required by the USJR. The order included requirements such as:

1. The AOC assisting courts in implementing technology systems and procedures that impact the accurate collection of USJR statistics;
2. Periodical court data audits of not less than biennially for urban courts, and not less than every three years for rural courts;

3. The AOC certifying all court automated systems for compliance with minimum technology communication requirements and such systems and procedures to produce accurate and timely statistics as required by USJR;

WHEREAS, on December 28, 2015, the Court ordered all court case management systems must meet minimum data exchange requirements and established requirements to comply with the USJR, Minimum Accounting Standards (MAS), and the Multicounty Integrated Justice Information System. The data requirements included:

1. Accurate electronic reporting of court case statistics as required by USJR as described in the Nevada Court Statistical Reporting Dictionary;
2. MAS and USJR reporting requirements are properly included in requests for proposals and contracts for case management systems;
3. The AOC provide assistance in the form of expertise and guidance before Courts implement technology systems and procedures that impact accurate collection of USJR statistics and financial reports;
4. The State Court Administrator shall review annual reports of pending active cases from courts to verify age and assignment of undecided and pending active cases through standards promulgated by the National Center for State Courts;
5. The AOC shall evaluate and recommend improvements for all court automated systems and procedures to produce accurate and timely statistics and financial reporting as required by MAS and USJR;

WHEREAS, the AOC is currently recommending courts comply with USJR Phase III, as provided in the Model and Statistical Data Dictionary last published in [REDACTED];

WHEREAS, published in 2022 by the National Center for State Courts, the National Open Data Standards (NODS) have become the leading standard for accurate, interoperable court data management;

WHEREAS, the AOC is amending the Model and Data Dictionary by replacing USJR Phase III with NODS. The use of NODS enables more accurate and detailed statistical analysis by shifting from aggregate, summary-level reporting to record-based data. NODS allows for real-time insights, standardized data definitions, and greater consistency across courts, making it easier to identify trends, measure performance, and inform decision-making. The adoption of NODS will enhance the value of court data for internal planning, public transparency, and collaboration with justice system partners;

WHEREAS, by December 31, 2026, the State Court Administrator will deploy a statewide court data warehouse to support and improve the Model to centralize and standardize court data from all jurisdictions, for accuracy, consistency, and accessibility. The data warehouse will enable timely data collection, reporting, and analysis to support judicial decision-making, policy development, and operational improvements;

WHEREAS, the data warehouse will utilize change data capture (CDC)—the ability to identify and transmit updates to case records in real time or at regular intervals. Without CDC, the warehouse cannot reliably reflect current data, limiting its usefulness for performance monitoring, transparency, and decision-making. CDC enables the warehouse to receive timely updates without requiring full data extracts, reducing the burden on local systems while ensuring accuracy and consistency. For the warehouse to fulfill its purpose—supporting court dashboards, performance metrics, and public reporting—court systems must be able to transmit changes as they occur;

WHEREAS, all courts utilizing the AOC-sponsored case management system will automatically participate in the data warehouse, seamlessly utilizing change data capture;

WHEREAS, the Administrative Office of the Courts proposes the following recommendations for effective implementation of the revised Model:

1. That the Supreme Court direct all courts not utilizing the AOC-sponsored case management system to execute a data sharing agreement with the AOC by July 1, 2026;
2. That the Supreme Court direct all courts not utilizing the AOC-sponsored case management system to begin electronically exchanging case level data through change data capture, as identified in the Model, beginning no later than January 1, 2027;
3. That the Supreme Court direct the Administrative Office of the Courts to assist courts in acquiring the capability to electronically exchange data under the Model;
4. That the Supreme Court direct the Administrative Office of the Courts to provide quarterly reports to the Supreme Court on the status of participation in the data warehouse by the courts, through July 1, 2027; and

NOW, THEREFORE, IT IS ORDERED that:

The Revised Nevada Courts Statistical Reporting Model as set forth in Exhibit A and the recommendations set forth above shall be adopted.

IT IS FURTHER ORDERED that this revised rule and above recommendations are effective 30 days from the date of this order. [Insert notification requirement]

IT IS SO ORDERED.



**CITY OF LAS VEGAS  
MUNICIPAL COURT**

**JUDICIARY**

**CHIEF JUDGE KELLY GIORDANI**  
*Department 6*

**JUDGE MATTHEW WALKER**  
*Department 1*

**JUDGE SUSAN ROGER**  
*Department 2*

**JUDGE CARA L. CAMPBELL**  
*Department 3*

**JUDGE BERT BROWN**  
*Department 4*

**JUDGE REBECCA WOLFSON**  
*Department 5*

**COURT ADMINISTRATION**

**HANS JESSUP**  
*Court Administrator*

**702.229.6509**

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100 E. CLARK AVE.  
LAS VEGAS, NV 89101

MAILING ADDRESS:

P.O. Box 3960  
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To the Judicial Council of the State of Nevada,

The below information provides the feedback requested to the proposed amendment to Administrative Docket 295 (ADKT) and the update to the Uniform System for Judicial Records (USJR) to include National Open Data Standards (NODS) and the shift to implement a statewide data repository.

We express that the Las Vegas Municipal Court remains supportive of the overall proposal however, there remains significant challenges that should be addressed before these matters are recommended by the JCSN to the Nevada Supreme Court for approval. Below are most of our concerns.

1. The outlined proposal is missing a data governance model that establishes policies that address who is responsible for the data, what happens if there is a data breach, or that generally manages the life cycle of the data or case. Data governance was previously discussed by the JCSN Technology Committee but was not finalized or approved.
2. There is no direction in the proposal for addressing confidential information or how cases that are sealed will be handled in the data repository. The NODS includes confidential and personally identifying information that would need to be protected. While initial collection of data only captures NODS data necessary for USJR metrics, the proposed ADKT 295, envisions all NODS data elements be provided in a real-time manner. Such information if not properly protected could create liability for the Courts.
3. Some of the data in NODS is governed and protected by the Federal CIJIS requirements. Accordingly, a Court who has CIJIS requirements needs to ensure that AOC employees who will access the data will have been trained on the proper handling of CIJIS information.
4. Some of the requirements will necessitate significant costs to implement or update systems to comply with the proposed ADKT and provide all NODS elements. Given the current economic situation in local jurisdictions, the costs may be preventative to comply with many aspects that have been proposed. While January 2027 may give time to implement and the ability to minimize the fiscal impact it would only allow most courts time to meet basic levels of NODS related elements.

Accordingly, we ask that the JCSN work on addressing the above listed matters before recommending the approval of the ADKT to the Nevada Supreme Court.

Sincerely,

*Hans Jessup*

Hans Jessup  
Court Administrator