

Supreme Court of Nevada
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS
State Court Administrator



JOHN MCCORMICK
Assistant Court Administrator

Nevada Certified Court Interpreter Program
CONTINUING EDUCATION PROVIDER REQUEST

Checklist	
Admin Fee (<i>non-refundable</i>) \$40 fee per course or activity \$240 fee maximum per calendar year <i>Make Check or money Order payable to: Administrative Office of the Courts (AOC)</i>	<input type="checkbox"/> I want to pay via debit or credit card <i>The program will reach out for payment once documents are received</i>

Continuing Education: activities such as, workshops and courses that the interpreter attends after successfully obtaining court interpreter credential.

50 to 55 minutes of instruction equals one credit. Twenty-five (25) minutes of instruction would equal one half (0.5) of a credit. The maximum of seven (7) hours per day will be approved for obtaining continuing education credits. Course instruction will receive credits for actual presentation or instruction time (credits will not be approved for breaks, etc.). Provider will be required to provide proof of attendance to the AOC Certified Court Interpreter Program.

INSTRUCTOR'S INFORMATION

Instructor's Name: _____

Phone: _____ E-mail: _____

Course/Workshop Name: _____

Length of training: _____ Number of CEUs applied for: _____

Provide a detailed description of the course or an outline of the course. You may attach additional pages if necessary.

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PROVIDER'S INFORMATION

Name: _____

Address: _____ City: _____ State: ____ Zip: _____

Phone: _____ E-mail: _____

AFFIDAVIT

I, _____, hereby declare
under penalty of perjury under the laws of the State of Nevada that the information provided
above is true and correct.

On behalf of: _____

Provider Name

Signature

Date

Please send this form, supporting documentation and corresponding payment to the following address:

**Administrative Office of the Courts
Attn. Accounting Unit
201 South Carson Street, Suite 250
Carson City, NV 89701**