

JUDGE JENNIFER M. RICHARDS
Department 1

JUDGE KENDRA G. BERTSCHY
Department 2

JUDGE RYAN K. SULLIVAN
Department 3



JUDGE SCOTT E. PEARSON
Department 4

JUDGE DAVID W. CLIFTON
Department 5

JUDGE PIERRE A. HASCHEFF
Department 6

RENO JUSTICE COURT

JAMES P. CONWAY, COURT ADMINISTRATOR

June 18, 2025

Trooper (name)
Nevada Highway Patrol
Via - (add email for officer)

Re: State v
Civil Infraction/Citation No.:

Dear Mr./Ms.,

Please see the attached Notice of Hearing for a Contested Civil Infraction Hearing that has been scheduled on (date hearing set) at (time hearing set) regarding the above-referenced Civil Infraction. Be advised you may appear in person at the Reno Justice Court located at 1 South Sierra St. in Reno, Nevada, or you may complete a Peace Officer's Written Statement in Lieu of Personal Appearance Pursuant to NRS484A.615(2)(b), which can be located on our website at <https://www.washoecounty.gov/rjc/forms/citation/index.php> and emailed back to the Court at RJCCitations@washoecounty.gov.

Whether you appear in person or complete a Written Statement, you are strongly encouraged to submit any supporting evidence, including, but not limited to, crash reports or other law enforcement reports, witness statements, pictures, video footage (dash camera or body camera), records of device testing, etc.

If you have any additional questions, please feel free to contact the Reno Justice Court at (775) 325-6500.

Sincerely,

Citation / Criminal Clerk