

Permanent Guardianship Commission  
January 23, 2017, Agenda and Meeting Materials  
Supreme Court of Nevada

ADMINISTRATIVE OFFICE OF THE COURTS

ROBIN SWEET  
Director and  
State Court Administrator



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Judicial Programs and Services

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Deputy Director  
Information Technology

MEETING NOTICE AND AGENDA

Name of Organization:  
**Supreme Court Permanent Guardianship Commission**

**Date and Time of Meeting:** April 25, 2018, 9:30 a.m. to 5:00 p.m.

VIDEOCONFERENCE (Carson City, Las Vegas)

**Place of Meeting:**

LAS VEGAS	CARSON CITY
Nevada Supreme Court 408 E. Clark Street First Floor Conference Rooms A & B Las Vegas, NV 89101-4088	Nevada Supreme Court 201 S. Carson Street Conference Room 107 (Law Library) Carson City, NV 89701-4702

AGENDA

- I. Call to Order
  - a. Call of Roll and Determination of Quorum
  - b. Approval of Meeting Summaries from October 10, 2017, and November 13, 2017. *See attached*
  - c. Opening Remarks
- II. Public Comment

*Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes, and speakers are urged to avoid repetition of comments made by previous speakers*
- III. Introduction of Kate McCloskey, Guardianship Compliance Manager
  - a. Presentation by Kate McCloskey regarding Guardianship Compliance Office
    - Introduction of Donna Kingman-Silva, Guardianship Compliance Investigator and Ronda Lethcoe, Financial Forensic Specialist
    - Guardianship Fraud Hotline 1-833-421-7711

Supreme Court Building ♦ 201 South Carson Street, Suite 250 ♦ Carson City, Nevada 89701 ♦ (775) 684-1700 • Fax (775) 684-1723

Supreme Court Building ♦ 408 East Clark Avenue ♦ Las Vegas, Nevada 89101

IV. Case Load Statistics

- a. Update Report from Compliance Officers and/or IT departments of Second and Eighth Judicial District Courts on existing program limitations (**Presentation by Sabrina Sweet, Mallory Nelson, Riley Wilson**) *See attached Guardianship Outcome Measurements Report ('GOMR')*
  - i. Identify information each district is collecting that the other district is not and if they can be reconciled *See 'GOMR'*
  - ii. Feasibility of tracking the outcome measurements suggested by Commission members at November 13, 2017, meeting *See 'GOMR' starting at # 27*
  - iii. Report from Riley Wilson regarding feasibility of implementing a Milestone Tracking system in the Eighth Judicial District Court similar to the one used in Second Judicial District Court *Not included in Report*
  - iv. Report from Riley Wilson regarding feasibility of tracking attorney fee awards and estate sizes in Eighth Judicial District Court *See 'GOMR' # 41 & 43*
  - v. Report from Riley Wilson regarding feasibility of tracking guardianship mediations in Eighth Judicial District Court *See 'GOMR' # 23*
  - vi. Report regarding the District Courts in Carson City and Elko-Sabrina was going to reach out to them as part of expanding the grid that was provided for the November 13, 2017, meeting *See attached email from Sabrina dated 3/15/18*
  - vii. Feasibility of tracking guardians removed for cause *See 'GOMR' #21*
  - viii. Report on comparison of document codes used in Second and Eighth Judicial District Courts *Sabrina Sweet reports that they have determined it is more appropriate to remove the code number from the documents and that the filing of the document will be utilized for accurate statistics*
  - ix. Update from Judge Sturman on whether cases filed under Patient's Bill of Rights statute would be heard in general jurisdiction or family court. *See also, definitions on page 2 of 'GOMR' and # 41 & 64*
- b. Discuss feasibility of tracking and consideration of adopting the following overarching outcome measurements:
  - i. 100% of guardianship estates protected by either bond, blocked account, or verification on file that shows the protected person only receives SSA or SSI income and all of the funds are used each month for costs of care *See 'GOMR' #45*
  - ii. Every protected person has an attorney assigned to them *See 'GOMR' # 30-32*
  - iii. Detecting possible fraud within three months of the first anniversary of the guardianship *See 'GOMR' # 70*
  - iv. Verification by court prior to granting temporary guardianship or establishment of permanent guardianship as to whether or not the potential

protected person has any documents on file with the State Lockbox *See 'GOMR' # 58*

v. Filing of care plan, budget, and inventory within 90 days of the establishment of a general guardianship *See 'GOMR' # 8, 12, 13, & 17*

V. Adoption of State-Wide Rules - *See attached rules*

- Report from Rules Subcommittee Co-Chairs John Michaelson and Dania Reid. *See attached consolidated report of feedback.*
- Discuss and vote on rules recommended by Rules Subcommittee

VI. Adoption of State-Wide Forms - *See attached forms*

- Report from Forms Subcommittee Chair Jim Berchtold. *See attached consolidated report of feedback.*
- Discuss and vote on forms recommended by Forms Subcommittee

VII. Administrative Docket 507 - General discussion regarding report of recommendations due to Supreme Court May 31, 2018

VIII. Future Meetings Dates/Agenda Items (*for possible action*)

IX. Public Comment  
*Because of time considerations, the period for public comment by each speaker may be limited to 3 minutes, and speakers are urged to avoid repetition of comments made by previous speakers.*

X. Adjournment