KATHERINE STOCKS
State Court Administrator

☐ Orientation Certificate



JOHN McCormick Assistant Court Administrator

Nevada Certified Court Interpreter Program

NV COURT INTERPRETER CERTIFICATION OR REGISTRATION REQUEST

For a full explanation of requirements please review the <u>State Court Administrators Guidelines</u> for the Nevada Certified Court Interpreter Program. Failure to provide all required documentation or answer questions may result in a delay in your renewal or denial of status. Reciprocity applicants must include proof of NCSC written exam and oral exam scores or OPI scores where an NCSC Oral Exam is not available.

Checklist

☐ Admin Fee of \$50

□ 2 FD-258 fingerprint cards□ Proof of Written and Oral Exam Scores		Make Check or money Order payable to: Administrative Office of the Courts (AOC)		
☐ Proof of 40	hours of court room observation	☐ I want to pay via debit or credit card		
☐ Passport photograph		The program will reach out for payment once documents are received		
	Information		NEVADA RUSINESS LICENSE	
Legal Name :			NEVADA BUSINESS LICENSE	
Email :		All applicants MUST complete this sect The AOC may deny a credential renewa		
Phone :			the State Controller notifies the AOC that	
Mailing			the interpreter owes a debt to the State	
Address :			and refuses to make payment arrangements.	
DOB:				
SSN # :			□ I have a NV business license number assigned by the Secretary of State upon	
	Roster Information		compliance with the provisions of NRS	
Name :			Chapter 76. My NV business license	
Email :			number is:	
Phone:			☐ I do NOT have a Nevada business license	
	☐ Virtual Remote Interpreting Only		number.	

Mail completed documents to:

Court Interpreter Program Attn: Accounting Unit 201 S. Carson St. Suite: 250 Carson City, NV 89701

PROFESSIONAL CONDUCT

All "Yes" responses require a complete explanation. Attach an additional sheet if necessary. Providing false or incomplete information may result in the rejection of your court interpreter credential request.

1.	Have you had, or do you currently have, a credential under review for suspension, revocation, or other disciplinary action?
	□ No □ Yes (if yes, please explain below)
2.	Have you ever been dismissed from any non-interpreting or interpreting position due to any immoral or unprofessional conduct, or unfitness for service? □ No □ Yes (if yes, please explain below)
3.	Have you ever been convicted of any violation of the law other than moving traffic violations? You must answer "Yes" if you have any convictions, in any state, no matter how long ago, whether felony or misdemeanor, even if they have been set aside, vacated, pardoned, expunged, dismissed or appealed, whether or not your civil rights were restored, whether you successfully completed probation, went to trial, entered a guilty plea or a no contest plea. □ No □ Yes (if yes, please explain below)
4.	Have you ever been convicted, or do you currently have pending charges of a gross and/or simple misdemeanor: No Yes - involving violence/domestic violence? No Yes - requiring registration as a sex offender? No Yes - involving theft, fraud, or dishonesty? No Yes - involving drugs and/or alcohol? (if yes to any of the above, please explain below)

INTERPRETER CERTIFICATION SUBJECT TO DENIAL OR RESTRICTION FOR BACK CHILD SUPPORT

Please mark the appropriate response. Failure to mark one of the three will result in denial of the Certification Request. Pursuant to NRS §425.520, professional or occupational licenses, certificates or permits may be denied or restricted if the person holding the certification owes back child support. The Certification for Court Interpreters for persons who speak a language other than English, issued by the Nevada Administrative Office of the Courts is subject to this new requirement mandated by the Federal Government of all states, including Nevada.

	e mark the appropriate response. Failure to mark cation Request.	one of the three will result in denial of the
	I am not subject to a court order for the support	of a child.
	I am subject to a court order for the support of compliance with the order or in compliance with other public agency enforcing the order for the rorder	a plan approved by the District Attorney or
	I am subject to a court order for the support of compliance with the order, or a plan approved be enforcing the order for the repayment of the am	y the District Attorney or other public agency
_	Signature of Applicant	Date

OATH TO UPHOLD THE CODE OF PROFESSIONAL RESPONSIBILITIES FOR INTERPRETERS IN THE NEVADA COURTS

Initials Initials I hereby certify that the answers and information provided herewith are true and correct to the bof my knowledge. I authorize any person or custodian of records, including, without limitation, the Department Motor Vehicles and Public Safety Records and Identification Services to release to the Supre Court of Nevada, Administrative Office of the Courts all information that may be availa concerning me. I hereby release and discharge the Supreme Court of Nevada, Administrative Office of the Court ist Justice(s), Department Head(s) or employee(s) as now or hereafter constituted and any ot entity and/or individual authorized herein to provide information to the Supreme Court of Nevada Administrative Office of the Courts, of and from all claims, demands, liability and damages in a way arising out of the release and use of information concerning me, the undersigned, on file way of the said entities and/or individuals. The undersigned, upon oath, deposes and states as follows: That (s)he is the person whose signature appearer in above on the instrument entitled "Application," that (s)he has read the same and is aware of the content of the same is true and correct according to the best knowledge and belief of the undersigned; and they executed the same freely and voluntarily, and for the purpose of inducing the Supreme Court of Nevard Administrative Office of the Courts to give favorable consideration to this application for Nevard Administrative Office of the Courts to give favorable consideration to this application for Nevard Administrative Office of the Courts to give favorable consideration to this application of this document of the position of the purpose of inducing the Supreme Court of Nevard Administrative Office of the Courts to give favorable consideration to this application for Nevard Administrative Office of the Courts to give favorable consideration.		Signature	Date
I authorize any person or custodian of records, including, without limitation, the Department Motor Vehicles and Public Safety Records and Identification Services to release to the Supre Court of Nevada, Administrative Office of the Courts all information that may be availa concerning me. I hereby release and discharge the Supreme Court of Nevada, Administrative Office of the Cou its Justice(s), Department Head(s) or employee(s) as now or hereafter constituted and any ot entity and/or individual authorized herein to provide information to the Supreme Court of Neva Administrative Office of the Courts, of and from all claims, demands, liability and damages in a way arising out of the release and use of information concerning me, the undersigned, on file wany of the said entities and/or individuals. The undersigned, upon oath, deposes and states as follows: That (s)he is the person whose signature appearer in above on the instrument entitled "Application," that (s)he has read the same and is aware of the content hereof; that the same is true and correct according to the best knowledge and belief of the undersigned; and they executed the same freely and voluntarily, and for the purpose of inducing the Supreme Court of Neva Administrative Office of the Courts to give favorable consideration to this application for Nevada Conterpreters Certification. Signature Date This page must be signed in the presence of a judge, court clerk, or notary public. Falsification of this documnary result in suspension/revocation of your Nevada Interpreter Certification.			
Motor Vehicles and Public Safety Records and Identification Services to release to the Supre Court of Nevada, Administrative Office of the Courts all information that may be availated concerning me. I hereby release and discharge the Supreme Court of Nevada, Administrative Office of the Court its Justice(s), Department Head(s) or employee(s) as now or hereafter constituted and any ot entity and/or individual authorized herein to provide information to the Supreme Court of Neva Administrative Office of the Courts, of and from all claims, demands, liability and damages in a way arising out of the release and use of information concerning me, the undersigned, on file wany of the said entities and/or individuals. The undersigned, upon oath, deposes and states as follows: That (s)he is the person whose signature appearer in above on the instrument entitled "Application," that (s)he has read the same and is aware of the content thereof; that the same is true and correct according to the best knowledge and belief of the undersigned; and they executed the same freely and voluntarily, and for the purpose of inducing the Supreme Court of Neva Administrative Office of the Courts to give favorable consideration to this application for Nevada Conterpreters Certification. Signature Date This page must be signed in the presence of a judge, court clerk, or notary public. Falsification of this document of the presence of a judge, court clerk, or notary public. Falsification of this document of the presence of a judge, court clerk, or notary public.	Initials		and information provided herewith are true and correct to the best
its Justice(s), Department Head(s) or employee(s) as now or hereafter constituted and any ot entity and/or individual authorized herein to provide information to the Supreme Court of Neva Administrative Office of the Courts, of and from all claims, demands, liability and damages in a way arising out of the release and use of information concerning me, the undersigned, on file way any of the said entities and/or individuals. The undersigned, upon oath, deposes and states as follows: That (s)he is the person whose signature appearer in above on the instrument entitled "Application," that (s)he has read the same and is aware of the content thereof; that the same is true and correct according to the best knowledge and belief of the undersigned; and they executed the same freely and voluntarily, and for the purpose of inducing the Supreme Court of Neva Administrative Office of the Courts to give favorable consideration to this application for Nevada Conterpreters Certification. Signature Date This page must be signed in the presence of a judge, court clerk, or notary public. Falsification of this document may result in suspension/revocation of your Nevada Interpreter Certification.	Initials	Motor Vehicles and Public Safe Court of Nevada, Administrati	ety Records and Identification Services to release to the Supreme
herein above on the instrument entitled "Application," that (s)he has read the same and is aware of the contembered; that the same is true and correct according to the best knowledge and belief of the undersigned; and they executed the same freely and voluntarily, and for the purpose of inducing the Supreme Court of Neva Administrative Office of the Courts to give favorable consideration to this application for Nevada Conterpreters Certification. Signature Date This page must be signed in the presence of a judge, court clerk, or notary public. Falsification of this documentary result in suspension/revocation of your Nevada Interpreter Certification.	Initials	its Justice(s), Department Head entity and/or individual authorized Administrative Office of the Couway arising out of the release and the rel	(s) or employee(s) as now or hereafter constituted and any other zed herein to provide information to the Supreme Court of Nevada urts, of and from all claims, demands, liability and damages in any nd use of information concerning me, the undersigned, on file with
This page must be signed in the presence of a judge, court clerk, or notary public. Falsification of this documentary result in suspension/revocation of your Nevada Interpreter Certification.	-	gned, upon oath, deposes and st	
may result in suspension/revocation of your Nevada Interpreter Certification.	nerein abov hereof; tha hey execut Administrat	t the same is true and correct accorded the same freely and voluntarility of the Courts to give	ording to the best knowledge and belief of the undersigned; and that ly, and for the purpose of inducing the Supreme Court of Nevada
	nerein abov :hereof; tha :hey execut Administrat	t the same is true and correct accorded the same freely and voluntarility of the Courts to give Certification.	ording to the best knowledge and belief of the undersigned; and that ly, and for the purpose of inducing the Supreme Court of Nevada e favorable consideration to this application for Nevada Court
SUBSCRIBED and SWORN to before the this of,,,	nerein abov chereof; tha chey execut Administrat nterpreters This page m may result i	t the same is true and correct accorded the same freely and voluntarilities. Office of the Courts to give a Certification. Signature	ording to the best knowledge and belief of the undersigned; and that ly, and for the purpose of inducing the Supreme Court of Nevada e favorable consideration to this application for Nevada Court Date Date A judge, court clerk, or notary public. Falsification of this document Nevada Interpreter Certification.
	This page may result is	t the same is true and correct accorded the same freely and voluntarilities. Office of the Courts to give a Certification. Signature	ording to the best knowledge and belief of the undersigned; and the ly, and for the purpose of inducing the Supreme Court of Nevada e favorable consideration to this application for Nevada Court favorable court favo

COURT ROOM OBSERVATION LOG

Courtroom Observation should be completed in person at the courtroom if possible*. Court Staff {Marshal, Clerk, Bailiff etc.) may sign off on the hours you log.

Date:	Courthouse:	Time that Elapsed:	Case Number:	Verifier's Name and Title :

AFFIDAVIT OF COURT OBSERVATION

1	am c	currently a candidate working towards certification as a
credentialed court inter	preter in the State of N	Nevada.
hereto to comply with t	he hours of court obse	on, virtually or in-person, as reflected on the listing attached ervation required for credentialing as specified in the State a Credentialed Court Interpreter Program.
I hereby swear or affirm	that the list of court o	observation hours attached hereto is true and complete.
	Signature	 Date