Supreme Court of Nevada
ADMINISTRATIVE OFFICE OF THE COURTS

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Nevada Supreme Court, Administrative Office of the Courts
Security Incident Reporting Form

1) Upon receiving a threat or the occurrence of an incident, as much information as possible should be collected and document. Preserve all evidence related to the incident.
2) Immediately contact local law enforcement and court security personnel and follow their instructions.
3) Fill out the Incident Reporting Form and forward a copy to local law enforcement, the AOC, the chief judge or court administrator of your court, and retain a copy for your files.
4) AOC will follow-up with necessary state-wide and/or federal law enforcement agencies and provide any additional information to you.

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