

**NEVADA ADMINISTRATIVE OFFICE OF THE COURTS
APPLICATION FOR ACCESS TO ADMINISTRATIVE RECORDS**

NOTICE TO APPLICANT:

This application will be processed and evaluated in accordance with the Nevada Administrative Office of the Courts' policy for public access to administrative records. The applicant agrees to indemnify and hold harmless the Administrative Office of the Courts and its employees from any claim for damages that may arise from the applicant's use or distribution of the information provided pursuant to this application.

The applicant shall be responsible for the costs incurred in responding to this request. An estimate of costs will be provided. A deposit for costs may be required.

APPLICANT DATA: (Please print)

Name: _____

Telephone: _____

Fax: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

E-mail: _____

REQUEST (Describe the records requested in as much detail as possible including dates or date ranges; attach additional pages as required. Please indicate your preferred method for receipt of the records.):

Applicant Signature: _____ **Date:** _____

Submit To:

Records Official
Administrative Office of the Courts
201 South Carson Street, Suite 250
Carson City, NV 89701
Phone: (775) 684-1700
Fax: (775) 684-1723
E-mail: recordsofficial@nvcourts.nv.gov