

FISCAL YEAR 2017

AOC Grant Funding Calendar

Grant Process Schedule	
Begin Date	End Date
07/1/16	07/31/16
08/01/16	08/31/16
09/01/16	09/30/16
10/01/16	10/31/16
11/01/16	12/31/16
01/01/17	02/15/17

Courts submit grant funding requests
 Grant Manager review of requests and coordination of Grant Review Board
 Grant Review Board reviews and recommends requests
 Recommendations forwarded to Executive Committee for consideration
 Grants reviewed by the Executive Committee, award notifications distributed, and grant agreements completed
 Grant fund payments processed and delivered to courts



Please direct all inquiries or send all applications to:

AOC Grant Program Administrator
 Administrative Office of the Courts
 201 S. Carson Street, Suite 250
 Carson City, NV 89701
 Telephone: 775-684-1700
 E-mail: aocgrant@nvcourts.nv.gov

Administrative Office of the Courts

FY2017 Grant Program



AOC Grant Program

For Nevada trial courts seeking grant funding of up to \$50,000, the AOC Grant Program has two funding sources available: The Uniform System of Judicial Records grant funds projects to improve the ability to provide accurate and timely mandatory USJR statistical information to the Nevada Supreme Court, and the Trial Court Improvement grant funds projects addressing courts requirements in the areas of technology, security, and court interpreters.

QUALIFYING AREAS

Uniform System for Judicial Records (USJR)

The Uniform System for Judicial Records grant funds projects aligned with the purpose of USJR reporting.

USJR is defined as:

A system by which statistics and other data regarding the operation of the State Court System are collected, compiled, and transmitted to the Supreme Court.

Allocation of assessment fees distributed to the AOC through the USJR grant for the “development of a uniform system for judicial records” are listed in priority and include:

1. Statewide Statistical Systems and Automation Effort;
2. Court Automation System;
3. Data and Information; and
4. Other.

Unless the grant request is specifically for the purpose of becoming compliant with the reporting requirements of USJR, the requestor must be current with USJR reporting to the Research and Statistics Unit of the AOC to qualify.

Trial Court Improvement (TCI)

The Trial Court Improvement grant funds projects addressing court order, statutory, or procedural requirements in the areas of technology, security, and court interpreters for Nevada trial courts.

MATCH REQUIREMENTS

Grant Request Amount	Cash Match Requirement
\$0 to \$5,000	0%
\$5,001 to \$50,000	30%

SUBMISSION REQUIREMENTS

Each application for an AOC grant must include one set of the following documents:

1. Grant request cover sheet
2. Letter of request
3. Project narrative
4. Budget
5. Project schedule
6. Assurances
7. Vendor quotes (as applicable)

Submission Criteria: Please see funding calendar (on reverse side).

Each submission requirement must be complete and included in the final application packet.

Review and Approval Process: AOC grant requests are evaluated competitively against other requests received within the application submission period. AOC is committed to ensuring a fair and open process of awarding grant funds.

Selection Criteria

AOC USJR and TCI grants are need-based grants. **Courts seeking these grant funds must demonstrate a need for the funding and must explain how these funds would alleviate that need.**

100 possible points are distributed as indicated for each area to determine how the request meets the purpose of each grant.

1. Statement of the Problem— Understanding of the problem and its importance (20 points maximum)
2. The degree to which the project aligns with the qualifying areas of the requested grant (15 points maximum)
3. Impact/Outcomes and Evaluation (20 points maximum)
4. Project/Program Design and Implementation (20 points maximum)
5. Capabilities/Competencies (15 points maximum)
6. Budget (10 points maximum)

Please note:

- In order to receive consideration, applications must be submitted **complete** and on-time.
- Any grant funds not expended by the end of the grant cycle (June 30, 2017) will be forfeited.
- Applicants awarded funding in previous grant cycles must be compliant with reporting requirements in order to be eligible for funding in the current grant cycle.